



City of Lawrence Board of Parks and Recreation - Regular Meeting
Wednesday, January 13, 2021 – 5:30 pm
Lawrence Government Center
Public Assembly Room

Members present: Jeff Vest, Tom Burns, Helen Taylor, Wendy Muston and Karen Taylor

Staff: Jason Fenwick, Eric Martin and Dina Gee

Guest: Ethan Marasco and Trace Yates

Meeting was called to order by Jeff Vest at 5:30 pm.

Minutes:

Minutes of the December 9, 2020 meeting were distributed for review and clarification. Jeff Vest entertained a motion to accept the minutes as submitted. Motion was made by Helen Taylor to accept the minutes, seconded by Karen Taylor. Motion carried 3-0. Tom Burns and Wendy Muston were not present at the time of the vote.

Board Elections:

Jeff Vest was nominated for President by Helen Taylor, seconded by Tom Burns. Motion carried 4-0.

Tom Burns was nominated for Vice President by Helen Taylor, seconded by Karen Taylor. Motion carried 4-0.

Helen Taylor was nominated for Secretary by Tom Burns, seconded by Karen Taylor. Motion carried 4-0.

Wendy Muston was not present at the time for Board Elections.

Board Comment:

Jeff informed the Board that GAA did not have all their paperwork in to approve the agreement and that it would be taken off the table until it was submitted.

Director Comments:

- a. **Masterplan Update:**

Chapters 4 and 5 have been approved. Chapter 6 will be sent to DNR Monday.

b. **2021 Catering RFP:**

We had 4 vendors, Porter Books, Chef Suzanne, Fitzgerald and Juggs Catering submit a catering bid package. The committee will review the packets and bring to the Board for approval.

c. **Cultural Campus Update:**

The Theater addition is completed and approved. The Visual Arts Building is about 30 to 60 days out. The grand opening date is still scheduled for May 22, 2021.

The first year of the ice skating rink was a success with netting a little over \$13,000.

Old Business: None

New Business:

a. **GAA – 2021 Facility Usage Agreement:** Removed from Agenda

b. **City of Lawrence Parks and Recreation Logo:**

Ethan Marasco submitted a power point presentation of the proposed sign with the new Park's logo. The sign is made out of aluminum and veneer brick. The veneer brick has a 25 year warranty and can be modified. The cost of the new signs would be \$79,377.20. That would include survey, signs and installation for 7 signs, 3 for Community Park, 2 for Veterans Park, 1 for Jenn Park and 1 for Lee Road Park. The installation would be completed by the end of February or March weather permitting. The funding would come out of the Controller's budget. After presentation, Wendy Muston asked if the (L) logo on the back of the sign could match the (L) logo on the front of the sign. Ethan replied yes. With the flipping of the (L) on the back of the sign, Jeff entertained a motion to move forward with the funding and construction of the new Park signs. Motion was made by Tom Burns to move forward, seconded by Helen Taylor. Motion carried 5-0.

Public Comments:

Trace Yates introduced himself as the new President to the Lawrence Park Foundation.

Adjournment:

Jeff Vest adjourned the meeting at 5:59 p.m.

Secretary Signature: _____ Date: _____