



CITY OF LAWRENCE **PARKS AND RECREATION**

City of Lawrence Board of Parks and Recreation - Regular Meeting
Wednesday, October 13, 2021 – 5:30 pm
Lawrence Government Center
Public Assembly Room

Members present: Jeff Vest, Tom Burns, Amy Norman and Helen Taylor

Staff: Cori Korn, Eric Martin and Dina Gee

Guest: Judy Byron

Meeting was called to order by Jeff Vest at 5:30 pm.

Minutes:

Minutes of the September 8, 2021 meeting were distributed for review and clarification. Jeff Vest entertained a motion to accept the minutes as submitted. Motion was made by Amy Norman to accept the minutes, seconded by Helen Taylor. Motion carried 4-0.

Board Comment:

Jeff reminded Eric that all youth sports should be over with and we need financials from them and also need to invoice them for the season.

The grounds are too wet for the Pickleball project to get started.

Director Comment:

Out Run the Sun was successful with the show wagon.

Winterfest will be at the Civic Plaza run November 20, 2021 through the end of the year. The skating rink will be open to the public on the weekends and will be able to have private rentals during the weekdays. The skating rink will have a rubberized foundation this year.

Old Business:

a. Lawrence Community Park Foundation Update:

Jeff informed the Board that the Park Foundation had a successful Fall Festival. They raised over \$1,800.

b. Butterfly Garden Update:

The Park's guys finished up the spraying today. We will need to get the Mayor's signature on the contract and a letter from him for the contractor to start the planting. It will take 2 to 3 years before it starts blooming. We also need to get signs ordered.

c. Art for Lawrence Update:

The Visual Arts Center will open this Friday. Every weekend is booked til the end of the year. The Theater will host free movies on Friday nights. Reese Construction is waiting on details from the engineer to start the Amphitheater.

d. Lee Road Trail Update:

The base coat is done on the trail and they are 75% done with the top coat. We need to get benches and maybe some exercise equipment installed. The trails should be done this week.

New Business:

a. Catering Request For Proposals:

The Park's Department is republishing the RFP for catering at the Sterrett Center and Jenn Park for 2022. Will check with current caterers to see if they still want to continue with the 2022 year. The e-verify language and committee has changed in the Proposal since 2021. The Bid Package will go out Monday, October 18, 2021. There will be a site visit November 10th, questions due November 12th and all proposals are due November 19, 2021. Jeff entertained a motion to republish the RFP catering proposal for 2022. Motion was made by Tom Burns to accept the proposal, seconded by Helen Taylor. Motion carried 4-0.

b. Budget Update:

The Council removed \$172,000 from the 2022 Park's Budget. Some of the expenditures that were cut included Professional Services Other, Other Services and Charges and Improvements Other Than Building Other. Attached is a list of items cut from these accounts.

Public Comment:

Adjournment: Jeff adjourned the meeting at 6:11.

Secretary Signature: _____ Date: _____