



CITY OF LAWRENCE **PARKS AND RECREATION**

City of Lawrence Board of Parks and Recreation - Regular Meeting
Wednesday, December 8, 2021 – 5:30 pm
Lawrence Government Center
Public Assembly Room

Members present: Jeff Vest, Tom Burns, Amy Norman and Helen Taylor

Staff: Joe Murphy, Eric Martin and Dina Gee

Guest: Elizabeth Masur

Meeting was called to order by Jeff Vest at 5:30 pm.

Minutes:

Minutes of the November 10, 2021 meeting were distributed for review and clarification. Jeff Vest entertained a motion to accept the minutes as submitted. Motion was made by Amy Norman to accept the minutes, seconded by Helen Taylor. Motion carried 4-0.

Board Comment:

The removal of the old lights and screen have been done at the Sterrett Center, now we are just waiting on the new AV system to come in.

The RFP for catering deadline was December 3rd. We had 6 packets picked up with only 1 submitted.

Jeff would like to have a formal Butterfly Garden ribbon cutting ceremony in April of 2022 .

The Lawrence Winterfest had over 2000 people and 400 skaters.

Director Comment:

The 2022 Budget will stay the same as the 2021 budget. The Council is proposing a bonus for employees out of the Covid relief fund, but not sure if that is only for essential employees.

The department is talking with CCA Social Sports to oversee the sports and activities at Lee Road Park.

The City and other businesses are hosting a Health Clinic Saturday from 11am - 2pm at the Sterrett Center.

Eric gave a big shout out to our guys for the wonderful job they did setting up the skating rink and getting everything ready for Winterfest.

Old Business:

New Business:

- a. **Approval of 2022 Park's Board Meeting Dates:**

The Board approved the 2022 Park's Board Meeting dates.

b. Change Order #1, 2021 of Brandt Construction Pickle Ball Agreement:

The change would be installing a 400 amp service instead of 100 amp service and for the utility company to set a new transformer. The cost would be \$27,974 and that would be paid out of the Capital Improvement Funds. Jeff entertained a motion to approve the Change Order #1 with Brandt Construction. Motion was made by Tom Burns to accept the change, seconded by Helen Taylor. Motion carried 4-0.

c. Resolution No.4, 2021:

Resolution No.4, 2021 is a budget transfer of \$105,000 for a new HVAC system at the Sterrett Center, curb and mulch at Alexander Park and remodel of the Community Center. Jeff entertained a motion to pass Resolution No.4, 2021. Motion was made by Amy Norman to accept the budget transfer, seconded by Helen Taylor. Motion carried 4-0.

Public Comment: None

Adjournment: Jeff adjourned the meeting at 6:10.

Secretary Signature: _____ Date: _____