



City of Lawrence Board of Parks and Recreation - Regular Meeting
Wednesday, December 9, 2020 – 5:30 pm
Lawrence Government Center
Public Assembly Room

Members present: Jeff Vest, Tom Burns, Helen Taylor and Karen Taylor

Staff: Eric Martin and Dina Gee

Guest: Judy Byron

Meeting was called to order by Jeff Vest at 5:30 pm.

Minutes:

Minutes of the November 4, 2020 meeting were distributed for review and clarification. Jeff Vest entertained a motion to accept the minutes as submitted. Motion was made by Helen Taylor to accept the minutes, seconded by Karen Taylor. Motion carried 4-0.

Board Comment:

The right of way access has been granted to a homeowner at Jenn Park. They will have 90 days access.

Jeff has been talking with Cathedral about next year's soccer agreement.

Jeff inquired if anything had been heard from Fall Creek or Ultimate Tournaments. Eric has not heard from them.

Director Comments:

a. **Masterplan Update:**

Chapters 1 and 2 have been reviewed and should be sent to the committee in a couple of weeks. Eric should have chapters 3 and 4 next week to review.

b. **2021 Catering RFP:**

The catering bid packet went out on December 1, 2020 and is due by December 15, 2020. The committee will review the packets and bring to the Board for vote.

c. **Cultural Campus Update:**

Judy Byron stated that the addition to the Theater had been completed and the visual arts building should be completed by the end of the year. All the concrete work is completed but the work is coming to a stop for the season. They will start back in March or April to landscape. The grand opening is set for May 22, 2021. Arts for Lawrence has a new program manager and is looking for planning committee volunteers.

The general budget is at 90 some percent. We have collected about \$10,000 in revenue for the non-reverting budget. We have not taken any reservations for January 2021 due to the virus.

Jenn Park will be getting new gutters and fresh paint on the outside of the building. There will also be a pump installed in the pond come spring.

Old Business: None

New Business:

a. 2021 Meeting Dates:

The meeting dates are scheduled for the second Wednesday of the month at 5:30 pm in the Public Assembly Room. No holidays fall on those dates for 2021. Jeff entertained a motion to accept the 2021 Park's Board meeting dates as submitted. Motion was made by Helen Taylor to accept the dates, seconded by Tom Burns. Motion carried 4-0.

b. Skating Rink – Private Party Agreement:

The skating rink is a hit with the community. The Cub Scouts are wanting to host a private function at the Skating Rink. The event will be Monday, December 14, 2020 for 1 ½ hours. The rental will be \$250.00 and that will include skate rental. The Cub Scout troop will provide insurance. Jeff Vest entertained a motion to enter into an agreement with the Cub Scout troop for the rental of the skating rink for December 14, 2020. Motion was made by Helen Taylor to accept the agreement, seconded by Karen Taylor. Motion carried 4-0.

Public Comments: None

Adjournment:

Jeff Vest adjourned the meeting at 5:55 p.m.

Secretary Signature: _____ Date: _____