



City of Lawrence Board of Parks and Recreation - Regular Meeting
Wednesday, February 12, 2020 – 5:30 pm
Lawrence Government Center
Public Assembly Room

Members present: Jeff Vest, Tom Burns and Karen Taylor

Staff: Joe Murphy, Eric Martin and Dina Gee

Guest: Bruce Hugon

Meeting was called to order by Jeff Vest at 5:30 pm.

Minutes:

Minutes of the January 8, 2020 meeting were distributed for review and clarification. Jeff Vest entertained a motion to accept the minutes as submitted. Motion was made by Tom Burns to accept the minutes, seconded by Karen Taylor. Motion carried 3-0.

Board Comment:

Jeff started the meeting by welcoming a new Parks Board member, Karen Taylor.

Jeff inquired about the progress at Explorer Park. Eric stated that we have not started the install due to weather. It will take about 5 or 6 dry days to install the new playground.

Jeff asked if the paving on Harmon Way was still on the agenda for this year. Eric replied yes.

Reports from Parks Director:

Eric handed out a time line of the Master Plan prepared by Structure Point. He stated that we will need a Steering Committee and no more than 2 Parks Board members could be on the committee.

Eric did authorize for new parking lot striping at Veterans Park.

Ron Gee and Street Department did fill in the holes at the sledding hill. We will need to seed and landscape it when the weather permits us to.

Old Business: None

New Business:

a. Mobile Concert Stage Rental Policy:

Eric and Joe Murphy went over some of the highlights in the policy. The policy will require renters to have insurance and a staff member on site throughout the event. A site visit will be required as well. There will be an additional charge for rental of the sound and lighting. As far as rental fees, maybe \$1,200 per day but that is still in discussion. Jeff Vest entertained a motion to accept the Mobile Concert Stage Rental Policy. Tom Burns made a motion to accept, seconded by Karen Taylor. Motion carried 3-0.

b. Fall Creek Softball and Baseball – 2020 Facility Agreement:

The agreement is the same as last year with a \$15,000 in kind services but the dates are March 13, 2020 through March 12, 2021 at Lee Road Park. The Fall Creek league asked if they could have signage on east side of park. Jeff entertained a motion to enter into an agreement with Fall Creek Baseball and Softball for the use of Lee Road Park with an amendment of the being allowed to have signage. Karen Taylor made a motion to accept, seconded by Tom Burns. Motion carried 3-0.

c. Lawrence Park Baseball – 2020 Facility Agreement:

The agreement states \$5,000 in kind services at Community Park and the dates are March 16, 2020 through July 17, 2020. Jeff entertained a motion to enter into an agreement with Lawrence Park Baseball for the use of Lawrence Community Park. Tom Burns made a motion to accept, seconded by Karen Taylor. Motion carried 3-0.

d. Gaelic Athletic Association – 2020 Facility Agreement:

The agreement is for 32 events at \$150 per event at Burns Park lighted field, for a total of \$4,800. A \$2,400 due by March 31, 2020 and the balance due at the end of the season. Jeff entertained a motion to enter into an agreement with the Gaelic Athletic Association for use of Burns Park for 2020. Karen Taylor made a motion to accept, seconded by Tom Burns. Motion carried 3-0.

Public Comments:

Bruce from Arts for Lawrence announced they will breaking ground the first of March on the extension of the Theater and the communications building. The project should be completed by July 8, 2020. The Theater is currently under renovation and the grand re-opening is scheduled for March 20, 2020.

Adjournment:

Jeff Vest adjourned the meeting at 6:12 p.m.

Secretary Signature: _____ Date: _____