



CITY OF LAWRENCE **PARKS AND RECREATION**

City of Lawrence Board of Parks and Recreation - Regular Meeting
Wednesday, March 9, 2022 – 5:30 pm
Lawrence Government Center
Public Assembly Room

Members present: Jeff Vest, Tom Burns, Amy Norman, Karen Taylor and Helen Taylor

Staff: Cori Korn, Dave Hoffman, Eric Martin and Dina Gee

Guest: Elizabeth Masur and Judy Byron

Meeting was called to order by Jeff Vest at 5:31 pm.

Minutes:

Minutes of the February 9, 2022 meeting were distributed for review and clarification. Jeff Vest entertained a motion to accept the minutes as submitted. Motion was made by Amy Norman to accept the minutes, seconded by Helen Taylor. Motion carried 5-0.

Board Comment:

Jeff started the meeting off by welcoming the new Chief of Staff, Dave Hoffman to the City.

March 21st Otis Ave will be closed for the construction of the Purple Line.

April 7th is the ground breaking for the Library.

Jeff would like Amy to advertise on Facebook that we will be hiring for summer help.

April 21st is the Job Fair at the Community Center.

Director Comment:

The department is asking for a couple new trucks, a new sprayer for chemicals and a backhoe. The Controller did sign a letter for us to receive a backhoe from MacAllisters when they get one in around April 2022.

Eric will be asking the Common Council for 2 million dollars from the ARP monies. That will consist of new playground equipment and trail development.

Old Business:

- a. **Porter Books and Bread Catering Agreement – Tabled**
- b. **Fitzgerald’s Catering Agreement – Tabled**
- c. **Chef Suzanne Catering Agreement - Tabled**

New Business:

- a. **OYO – Facility Use Agreement - Tabled**
- b. **Resolution Number 1, 2022 – A Resolution to Transfer Appropriations between Budget Categories –**

We would like to transfer \$17,000 for a change order to the pickleball courts for an installation of a road to set a transformer. Jeff entertained a motion to authorize \$17,000, payable to Brandt Construction for the installation of a road to set a transformer. Motion was made by Helen Taylor to accept the transfer, seconded by Karen Taylor. Motion carried 5-0.

c. Change Order #2 – Charles Brandt Construction Company

The amendment to the original agreement in the amount of \$16,964 to construct a stone access road for AES to set a new transformer. Jeff entertained a motion to accept the Change Order #2 for a stone access road. Motion was made by Helen Taylor to accept the Change Order, seconded by Amy Norman. Motion carried 5-0.

d. Lee Road Park Masterplan Proposal – American Structure Point Inc. – Proposal 2022.00571

The Proposal is for American Structure Point to redesign Lee Road Park for the amount of \$6,500. Jeff entertained a motion for American Structure Point Inc. for the redesign of Lee Road Park in the amount of \$6,500. Motion was made by Karen Taylor to accept the proposal, seconded by Helen Taylor. Motion carried 5-0.

e. Marketing Presentation – Cori Korn and Amy Norman

Cori and Amy presented a power point to the Board of how they would like to promote our parks and increase revenue. They would do some of it through social media.

Public Comment:

- a. Liz Masur presented to the Board a power point about the habitat of butterfly gardens and native plants.
- b. Judy Byron updated the Board on the Cultural Campus. The bus stop roof is complete, the non-musical swings are being built and the materials are purchased for the amphitheater.
- c. Cori Korn announced that the City of Lawrence is partnering with the YMCA for the Spring Fling. The Spring Fling will be held at the Community Center on April 16th at 10am. Crafts and face painting will be added to the event this year.

Adjournment: Jeff adjourned the meeting at 6:48.

Secretary Signature: _____ Date: _____