



CITY OF LAWRENCE **PARKS AND RECREATION**

City of Lawrence Board of Parks and Recreation – Regular Meeting
Wednesday, September 14, 2022 – 5:30 pm
Lawrence Government Center
Public Assembly Room

Members present: Jeff Vest, Tom Burns, Helen Taylor, Karen Taylor and Amy Norman

Staff: Dave Hoffman, Eric Martin, Cori Korn and Dina Gee

Guest: Judy Byron and Elana Thompson

Meeting was called to order by Jeff Vest at 5:30 pm.

Minutes:

Minutes of the August 10, 2022 meeting were distributed for review and clarification. Jeff Vest entertained a motion to accept the minutes as submitted. Motion was made by Helen Taylor to accept the minutes, seconded by Amy Norman. Motion carried 5-0.

Board Comments:

The Parks met with a master gardener this week and will be showing him some of our parks next week. We think this could be very productive in helping the appearance of the City and helping the guys with their work load.

Tom asked about the lights at Lee Road Park. Eric said they have them on a timer that comes on at 5:30pm and goes off at 10pm for now. We will adjust them as the day light changes.

Directors Report:

Eric informed the Board of the different events that will be going on in the City in September and October.

Civic Plaza is moving along. The proposed completion date is set for October 13, 2022.

The Budget was presented to the Council last week and was sent to the finance committee. The Council meets again September 21, 2022.

Old Business: - None

New Business: -

a. Fosters Catering Agreement:

Fosters Catering signed an agreement to be on the catering list for Jenn Park reservations. Jeff entertained a motion to enter into an agreement with Fosters catering. Motion was made by Tom Burns to accept the agreement, seconded by Helen Taylor. Motion carried 5-0.

b. Cathedral Usage Agreement:

Cathedral will use soccer fields 16, 17, 18 and 19 from now to November 5, 2022. They will pay \$75 per field, per game and will pay up to \$500 per field for practicing. They are going to charge a gate fee and the City will receive 20% of proceeds. Jeff entertained a motion to enter into an agreement with

Cathedral for the usage of soccer fields at the Community Park. Motion was made by Karen Taylor to accept the agreement, seconded by Helen Taylor. Motion carried 5-0.

c. LTFL Usage Agreement:

LTFL will use 2 fields at Burns Park from now to November 26, 2022. They will pay \$75 per field per game and will also pay \$1,500 in utilities. They do collect a gate fee and the City will get 20% of all proceeds. Jeff entertained a motion to enter into an agreement with LTFL for the usage of Burns Park. Motion was made by Amy Norman to accept the agreement, seconded by Karen Taylor. Motion carried 5-0.

d. LTFL Tournament Usage Agreement:

Agreement was tabled.

e. Heartland Lease Addendum:

The addendum consists of waiving October rent due to Heartland will not be in there all month and when they renew their contract in 5 years, that they will be able to renew for 5 mores verses just 1 year. Jeff entertained a motion to enter into an addendum with Heartland Film. Motion was made by Amy Norman to accept the addendum, seconded by Helen Taylor. Motion carried 5-0.

f. Holy Cross Luthern Church:

Holy Cross is running cross country at Veteran's Park today from 3pm-6pm. They will pay \$100 for today. Jeff entertained a motion enter an agreement with Holy Cross Luthern Church to run at Veterans Park today. Motion was made by Tom Burns to accept, seconded by Karen Taylor. Motion carried 5-0.

Public Comments:

Judy Byron announced she is retiring Friday, September 16, 2022 and that Elana Thompson would be taking her place. Elana Thompson introduces herself and is excited about her position.

Adjournment: Jeff adjourned the meeting at 6:22pm.

Secretary Signature: _____ Date: _____