**CITY OF LAWRENCE PARKS BOARD**

**SOCCER COMMITTEE MEETING MINUTES**

**MARCH 17, 2017**

MEETING: Held at the Sterrett Building, 3/17/2017 4pm-5:30pm

PRESENT: Committee Chair Jeff Vest, committee member Tom Burns, Parks Department Superintendent Eric Martin

LSC access to LSCI facility

Signed use agreements from Hispanic and adult soccer leagues

Presence of CHS soccer beyond the 2017 season

Signed use agreements for spring youth sports organization by 2/1/18

Pre-Season check list to be submitted by 1/1/2018

LSCI:

1. City member to resign position
2. LSC, FC Pride and City of Lawrence appointees to LSCI must convene a session to discuss and if possible distribute assets
3. Since LSCI is NOT an active non-for profit organization and is housed on City of Lawrence park’s property, the city MAY pursue further action if an amicable resolution is not reached by LSC and FC Pride

Use agreements with youth sports’ leagues to include, but not exclusive to the following:

1. Season specific information
2. Financials
3. Quick book or other reputable accounting program
4. Bank statements
5. Profit/loss statements
6. Paid employees with job description and salary
7. Upcoming season in-kind services plan
8. Articles of incorporation
9. Board members with up-to-date contact information
10. Treasurer to be bonded with proof on file with the City of Lawrence Parks Department
11. Board members and all coaches must pass criminal background check; such information to be on file with the City of Lawrence Parks Department
12. Proof of insurance on file with the City of Lawrence Parks Department
13. Proof of not for profit from state of Indiana on file with the City of Lawrence Parks Department
14. Form 9999 on file with the City of Lawrence Parks Department
15. Up to date inspection documentation from board of health on file with the City of Lawrence Parks Department
16. End of season punch-list made in cooperation with the City of Lawrence Parks Department
17. Use agreement submitted for parks board approval in time with the February board meeting