



City of Lawrence Board of Parks and Recreation  
Regular Meeting  
**Wednesday, January 11, 2017**  
**6:00 pm**  
Lawrence Government Center  
Public Assembly Room

AGENDA

1. Call to Order
2. Reading and Acceptance of Minutes from December 14, 2016 and special meeting December 29, 2016
3. Report from Parks Director
4. Board Comments
5. Committee Reports
6. OLD BUSINESS
  - a. Facility Usage Agreement for Fall Creek Softball and Baseball for 2017
  - b. Facility Usage Agreement with Lawrence Township Football League for 2017
  - c. Facility Usage Agreement with Lawrence Lions Youth Baseball for 2017
  - d. Facility Usage Agreement with Lawrence Soccer Club for 2017
7. NEW BUSINESS
  - a. Laura Hudson Service Agreement 2017
  - b. Rid a Pest Annual Service Agreement 2017
  - c. Facility Usage Agreement with Primetime Amusements
8. Upcoming Calendar of Events
9. Public Comments
10. Adjournment



City of Lawrence Board of Parks and Recreation - Regular Meeting  
Wednesday, December 15, 2016 - 6:00 pm  
Lawrence Government Center  
Public Assembly Room

Members present: Judy Logsdon, Tom Burns, Carol Helmus and Helen Taylor

Staff: Maura Hoff, Eric Martin and Dina Gee

Other: Councilman: Joe Williams, Tyrell Giles and Rick Wells; Clerk, Kathy Walton and Deputy Controller, Jason Streeter

Guest: Courtney Perez and Dee Smith

Meeting was called to order by Judy Logsdon at 6:03 pm.

**Minutes:**

Minutes of the November 9, 2016 meeting were distributed for review and clarification. Judy entertained a motion to accept the minutes as submitted. Motion was made by Carol Helmus to accept the minutes, seconded by Helen Taylor. Motion carried 4-0.

**Reports from Parks Director:**

Eric informed the Board that our budget is very close in all accounts and we will have very little reserves as designed by the end of the year.

**Board Comment:**

None

**Committee Meeting:**

Carol stated that conversations were still being held between groups and another meetin tonight after the Park's Board meeting. LSC and FC Pride have until December 20, 2016 to vote for a dissolution or reinstatement of LSCI.

**Old Business:**

- a. Facility Usage Agreement for Fall Creek Softball and Baseball:
  - Courtney Perez with Fall Creek, asked for an amendment to the fees: They would like to do \$12,000 in kind rather than paying the \$4,500 in monies and \$4,500 in kind. Motion was made to table the agreement until financials were submitted. Motion carried 4-0.
- b. Facility Usage Agreement with Lawrence Township Football League:
  - Motion was made to table the agreement until financials were submitted. Motion carried 4-0.
- c. Facility Usage Agreement with Backyard BBQ:
  - After discussion, Carol Helmus made a motion to enter into the agreement with Backyard BBQ, seconded by Tom Burns. Motion carried 4-0.

**New Business:**

- a. Facility Usage Agreement with Lawrence Lions Youth Baseball:
  - Agreement from March 1, 2017 through July 29, 2017
  - Rental fee of \$5,475.00 based on 365 kids at \$15 each.
  - After discussion, Motion was made to table agreement until financials were submitted. Motion carried 4-0.
- b. Facility Usage Agreement with Special Olympics Indiana – Marion County Northeast:
  - Agreement #1 – 2 Soccer fields at Community Park every Monday from 6pm – 7pm
    - Dates August 2, 2017 through October 2, 2017.
    - Fees to equal 16 hours of volunteer services (2 hours per night of usage)
    - After discussion, Carol Helmus made a motion to enter into the agreement with Special Olympics Indiana, seconded by Tom Burns. Motion carried 4-0.
  - Agreement #2 – Softball fields at Community Park on Mondays from 6pm – 9pm
    - Dates July 10, 2017 through September 18, 2017
    - Fees to equal 20 hours of volunteer services (2hours per night of usage)
    - After discussion, Carol Helmus made a motion to enter into the agreement with Special Olympics Indiana, seconded by Tom Burns. Motion carried 4-0.
- c. Facility Usage Agreement with Lawrence Soccer Club for 2017:
  - Lawrence Soccer Club asked for amendments:
    - o Pay \$10.00 per kid rather than the \$15.00 per kid
    - o Tournaments fees to be lowered from \$100 per team to \$25.00 per team
    - o After discussion, Motion was made to table agreement until financials were submitted. Motion carried 4-0.
- d. Contract with Indiana Oxygen:
  - After discussion, Carol Helmus made a motion to approve contract, seconded by Tom Burns. Motion carried 4-0.
- e. New Meeting Dates:

- Meeting dates were distributed for review. After review, Judy Logsdon made a motion to accept the dates, seconded by Carol Helmus. Motion carried 4-0.

**Upcoming Calendar of Events: None**

**Public Comments:**

**Adjournment:**

Judy adjourned the meeting at 7:03 p.m.

Secretary Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# lawrence parks & recreation

City of Lawrence Board of Parks and Recreation – **Special Meeting**  
Thursday, December 29, 2016 – 10am  
Lawrence Government Center  
Public Assembly Room

Members present: Jeff Vest, Tom Burns and Helen Taylor

Staff: Eric Martin and Maura Hoff

Other: None

Guest: None

Meeting was called to order by Jeff Vest 10:10 am.

Motion was made by Tom Burns to approve Resolution Number 1, 2016 (transfer of funds within the Parks General Budget), Seconded by Helen Taylor. Motion carried 3 – 0.

A motion was made by Helen Taylor to adjourn the meeting at 10:10 a.m., seconded by Tom Burns. Motion carried 3-0.

Secretary Signature: \_\_\_\_\_ Date: \_\_\_\_\_