

CITY OF LAWRENCE
Police Merit Commission
May 8, 2023
Public Assembly Room
Regular Meeting

MEMBERS PRESENT: Charles Wheeler, Gail Gartin, Karen Horth Powers, Bob Hendrickson, and Ronald Christensen

MEMBERS BY MICROSOFT TEAMS: None

ALSO PRESENT: Clerk Kathleen Walton

STAFF PRESENT: Captain Schneider, and Lieutenant Evans

STAFF BY MICROSOFT TEAMS: None

Commission President Wheeler called the meeting to order at 6:00 p.m. and announced a quorum was present.

COMMENTS OF COMMISSION MEMBERS: None

APPROVAL OF MINUTES: Mr. Christensen moved to approve the minutes of the executive session on March 13, 2023, and regular meeting on March 13, 2023. The motion was seconded by Mr. Hendrickson and carried 5-0.

UNFINISHED BUSINESS: None

NEW BUSINESS: Commission President Wheeler approved a special meeting to be held on June 20, 2023, at 4:30 p.m. regarding the hiring process.

Captain Schneider filed the results of the written examination with a level 3 CSEM (70%). Captain Schneider is recommending a level 3 CSEM (70%) be the cut-off for the written exam. Twelve candidates will proceed to the oral interview minimum passing standards. Zero candidates will be removed. Mr. Hendrickson moved to set the cut-off at 12 candidates/CSEM 70% for the minimum passing standard for the written exam. The motion was seconded by Mr. Christensen and carried 5-0.

Captain Schneider filed the Oral Interview results of acceptable or outstanding (100-60%) to determine the minimum passing standards. Ten candidates will proceed to the background phase and 2 candidates will be removed. Following discussion, Mrs. Gartin moved to accept acceptable or outstanding levels in the oral interview with a score of 100-60% for the minimum standard. The motion was seconded by Ms. Powers and carried 5-0.

Captain Schneider discussed the recommended selection criteria for the 2023 hiring process – if applicable: Recommend giving 0.5 point for each section – these points will be added at the June 20, 2023, meeting for the final eligibility list. Mrs. Gartin moved to approve the selection criteria. The motion was seconded by Mr. Christensen and carried 5-0.

Police Merit
May 8, 2023
Page 2

PERFORMANCE RECOGNITION: None

COMMENTS OF THE POLICE CHIEF: Captain Schneider thanked officers Evans, Williams, and Highwood for helping with the hiring process.

CITIZEN COMMENTS: None

ADJOURNMENT: There being no further business to come before the Commission, the meeting was adjourned at 6:14 p.m., by the unanimous vote of the Commission.

Charles Wheeler, President

Kathleen Walton, City Clerk

These minutes are not intended to be verbatim. They are a summary of discussions held, except for the motions. An audiotape is made which provides a detailed record.