

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
JANUARY 8, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe
Also Present: Corporation Counsel David Johnson and USB Recording Secretary Tina Whitcomb
Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery, and Director of Operations Paul Wanner

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from December 26, 2018. Mr. Parnell moved to approve the Minutes and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$1,502.795.05 and the Payroll Voucher in the amount of \$112,624.95. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery reported that staff has been working on the annual CMOM Report to the EPA concerning the sanitary sewer operations. He also stated that the tie-in at the Richardt Water Treatment Plant will be completed soon.

Old Business: There was none.

New Business:

1. Mr. Hall requested a motion for approval of the sanitary sewer covenant for The Greens at Winding Ridge, Section 6, Lot 281, 4854 Dunlin Drive. Mr. Gingles made a motion for approval and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments:

1. 12658 Doe Ln – requesting a sewer adjustment in the amount of \$428.95 due to an outside spigot leak. Mr. Parnell made a motion for approval and Ms. Boyd seconded the motion. Following a brief discussion, the motion was unanimously approved by a vote of 5-0.
2. 11531 Long Lake Dr – requesting a sewer adjustment in the amount of \$449.83 due to an outside spigot leak. Mr. Parnell made a motion for approval and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Salsbery asked to re-address the Board. Staff received quotes from three vendors for the removal of excavated materials at the Maintenance Garage at 10001 East 59th Street. Quotes received were Poindexter Excavating: \$183,000.00; Wills Excavating: \$215,680.00; IRE: \$719,648.00. Following discussion, Mr. Tekippe moved to approve the quote from Poindexter Excavating for \$183,000.00 and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Tekippe moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0. The meeting ended at 5:40 p.m.

Steven Hall, President

Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.