

**CITY OF LAWRENCE  
UTILITY SERVICE BOARD  
JANUARY 22, 2019 – 5:30 PM  
Regular Meeting  
George Keller Public Assembly Room**

**Members Present:** Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe  
**Also Present:** Corporation Counsel David Johnson and USB Recording Secretary Tina Whitcomb  
**Staff Present:** Controller Jason Fenwick, Utilities Superintendent Scott Salsbery, and Manager Cathy Retmier

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from January 8, 2019. Mr. Parnell moved to approve the Minutes and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$412,515.37 and the Payroll Voucher in the amount of \$149,178.02. Mr. Gingles moved to approve the claims and payroll voucher and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

**Superintendent's Report:** Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery reported Staff is seeking approval for Task Order 8 with Wessler Engineer for the Utility Work Plan for the Purple Line Project.

**Old Business:** There was none.

**New Business:**

1. Mr. Hall requested a motion for approval of for the cleaning services contract with Goodwill Industries of Central & Southern Indiana. Mr. Gingles made a motion for approval and Ms. Boyd seconded the motion. Following discussion, the motion was unanimously approved by a vote of 5-0.
2. Mr. Hall requested a motion for approval for the sanitary sewer covenant for The Greens at Winding Ridge, Section 3 Lot 133, 11706 White Cloud Drive. Mr. Tekippe made a motion for approval and Mr. Parnell seconded the motion. Following discussion, the motion was unanimously approved by a vote of 5-0.
3. Mr. Hall requested a motion for approval of SRF Disbursement Request Form #61 from Graves Plumbing Company, Inc. for Invoice No. 13751 for \$212,498.53. Mr. Parnell made a motion for approval and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.
4. Mr. Hall requested a motion for approval for the Facility Encroachment Agreement with CSX Transportation, Inc. Mr. Gingles made a motion for approval and Mr. Parnell seconded the motion. Following discussion, the motion was unanimously approved by a vote of 5-0.
5. Mr. Hall requested a motion for approval for Task Order No. 8 for Wessler Engineering to prepare the Utility Work Plan required by INDOT for the Purple Line Bus Project. Mr. Tekippe made a motion for approval and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

**Account Adjustments:**

1. 4712 Payton Ave – requesting a sanitary sewer adjustment in the amount of \$325.66 due to a leak in the wall. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** There were none.

**Citizen Comments:** There were none.

There being no further business to come before the Board, Mr. Parnell moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0. The meeting ended at 5:42 p.m.

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Steven Hall, President

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Tina Whitcomb, Recording Secretary

*These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.*