

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
SEPTEMBER 24, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall and David Parnell

Also Present: USB Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery and Director of Operations Paul Wanner

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from September 10, 2019 regular meeting. Mr. Parnell moved to approve the Minutes and Ms. Boyd seconded the motion. Mr. Gingles noted that there was a mistake under Old Business. It stated that the Release of the Covenant was tabled to the September 10th USB meeting. It should have read that it was tabled to the September 24th USB meeting. The Recording Secretary made the necessary correction. The motion was unanimously approved by a vote of 4-0.

Mr. Hall presented the payment of Claims in the amount of \$918,908.21 and the Payroll Voucher in the amount of \$111,962.59. Mr. Gingles moved to approve the claims and payroll voucher and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in his report. The Board inquired about the status of the Lift Station 19 Project. Mr. Salsbery reminded the Board that it had needed to be replaced for some time but the lift station failed prior to the commencement of the project that was recently awarded to Evans Development Company. The project is otherwise on schedule.

Old Business: Mr. Hall asked for a motion to approve the Release of Covenant at 6605 Haddix Woods Court. Mr. Parnell moved to approve the motion and Mr. Gingles seconded the motion. Following discussion, the motion was approved by a vote of 4-0.

New Business: Mr. Hall asked for a motion to execute the Bid Award, Agreement and Notice to Proceed documents for the Franklin Road Water Main Replacement Project. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. Following discussion, the motion was approved by a vote of 4-0.

Mr. Hall asked for a motion for approval of SRF Disbursement Form #78 to Graves Plumbing Company, Inc. for \$386,198.00. Mr. Gingles moved to approve the motion and Mr. Parnell seconded the motion. The motion was approved by a vote of 4-0.

Account Adjustments: There were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Parnell moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0. The meeting ended at 5:39 p.m.


Dale Tekippe, Vice President


Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.