

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
OCTOBER 8, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, David Parnell and Dale Tekippe

Also Present: USB Recording Secretary Tina Whitcomb

Staff Present: Utilities Superintendent Scott Salsbery and Director of Operations Paul Wanner

Vice President Dale Tekippe called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Tekippe asked for a motion to approve the Minutes from the September 24, 2019 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Tekippe presented the payment of Claims in the amount of \$742,127.94 and the Payroll Voucher in the amount of \$112,543.15. Mr. Gingles moved to approve the claims and payroll voucher and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Superintendent's Report: Mr. Tekippe asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in his report. He went over the additions reflected on Change Order No. 1 for the Lift Station 19 Rehabilitation Project. He stated that the contractor should be able to reach substantial completion of project by the end of October. He also discussed Change Order No. 3 for Well Field Improvements, which was for additional wall and foundation repairs on Well #10. This change order represents the last of the additional work required for the additional concrete foundation and wall work associated with Well #10's severe deterioration.

Unfinished Business: There was none.

New Business: Mr. Tekippe asked for a motion for approval of SRF Disbursement Form #79 from American Suncraft Co., Inc. for \$28,327.00. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. The motion was approved by a vote of 4-0.

Mr. Tekippe asked for a motion for approval of SRF Disbursement Form #80 to Wessler Engineering for \$14,814.00. Mr. Gingles moved to approve the motion and Mr. Parnell seconded the motion. The motion was approved by a vote of 4-0.

Mr. Tekippe asked for a motion for approval of Change Order No. 1 for \$44,726.50 for the Lift Station 19 Rehabilitation Project. Ms. Boyd moved to approve the motion and Mr. Parnell seconded the motion. The motion was approved by a vote of 4-0.

Mr. Tekippe asked for a motion for approval of Change Order No. 3 for \$30,411.00 for Well Field Improvements. Mr. Gingles moved to approve the motion and Mr. Parnell seconded the motion. Following discussion, the motion was approved by a vote of 4-0.

Account Adjustments: There were none.

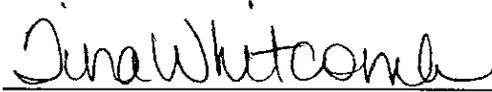
Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Parnell moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0. The meeting ended at 5:41 p.m.



Steven Hall, President



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.