



**CITY OF LAWRENCE  
Utility Service Board  
July 25, 2017/5:30 p.m.  
Regular Meeting  
Public Assembly Room**

**Members Present:** Steve Hall, Dale Tekippe, Dave Parnell, Tracy Boyd, and Terry Gingles

**Staff Present:** Controller Jason Fenwick, Corporation Counsel David Johnson, Utilities Superintendent Scott Salsbery, Utilities Assistant Superintendent Paul Wanner, and Utilities Billing Manager Cathy Retmier

**Also Present:** two members of the community

**Mr. Hall called the meeting to order** at 5:30 p.m. and announced a quorum.

**Mr. Hall asked for a motion to approve the July 11 minutes;** Mr. Parnell provided it and Ms. Boyd gave the second; they were approved 4-0.

**Mr. Hall presented the Payment of Claims** in the amount of \$544,657.48. The presented vouchers were \$109,649.13. Mr. Tekippe moved to approve the payment of claims; Mr. Parnell provided the second. The motion passed 4-0.

**Utility Superintendent Report:** Mr. Hall asked Mr. Salsbery to give his report. He said June saw heavy rainfall, with 7.10 inches recorded. We are at 32.4 inches for the year with normal rainfall being about 44 inches. This will impact I & I. There were four reported sewer spills for June 2017. LU has begun planning sewer projects with American Structurepoint to begin by the end of the year. They will focus on Richardt between 48th and 46th in order to clean up older part of the city. Mr. Salsbery said LU will bring an agreement to the board August 8 to engage Shrewsberry & Associates to create a work plan for the Franklin Road Reconstruction Project. Per the letter, we are required to have the work plan submitted by October 6. He said letters to four contractors were sent July 20 to request quotes for the Lawrence Park Ditch Restoration Project. These were sent to Poindexter Excavating, IRE, Inc., Williams Creek and Cardno-JF New. Mr. Salsbery said the plant effluent meter at Indian Lake WTP has been relocated, per the manufacturer's recommendation in order to maximize upstream and downstream pipe lengths to improve meter accuracy. This work was accomplished by LU personnel.

**Old Business:**

1. Mr. Hall reminded the board of the groundbreaking ceremony August 1 at 10 a.m. on Richardt Street.
2. Mr. Fenwick updated the board about the trip to Chicago for meetings with Moody's and S & P. He said the meetings were favorable for the goal of the trip: to update the rating agencies' regarding the financial and operational progress made at the Water Utility. Mr. Fenwick said the 2007 bonds are BB+ (junk) and it prohibits LU from refinancing in favor of better available rates. Mr. Tekippe asked his opinion on the meetings and the expected timeline of a possible upgrade.

Mr. Fenwick said if he had to guess, it is possible an initial upgrade could occur this fall. He expects the water utility to be submitted to S&P's credit committee for review and then they'll wait to see the actual financials after the water rate increase.

**New Business:**

1. Mr. Hall asked for approval of the Water Line Construction Observation Agreement for St. Vincent Immediate Care facility project. Mr. Tekippe provided the motion and Mr. Parnell gave the second. The motion passed 4-0.
2. Mr. Hall asked for approval of the Disbursement Request #9 for engineering services for Sumac Lane and Richardt projects. Mr. Parnell made the motion and Mr. Tekippe provided the second. Mr. Tekippe asked about requests 1-8. Mr. Salsbery explained they were a part of the closing. The motion passed 4-0.

**Mr. Hall asked for Account Adjustments:** Mrs. Retmier said a request from 8327 Carloway Road for \$356.97 due to a sump pump malfunction that has been repaired. LU recommended approval. Mr. Parnell provided a motion to approve the adjustment; Ms. Boyd gave the second; the motion was passed unanimously.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** there were none.

**Citizen Comments:** there were none.

There being no further business to come before the Board, Mr. Tekippe motioned for adjournment at 5:41 p.m.; Mr. Gingles provided the second and the motion passed 5-0.

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Steve Hall, President

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Julie Kukolla, Recording Secretary

*These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.*