



**CITY OF LAWRENCE
Utility Service Board
January 10, 2017/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dave Parnell, Terry Gingles and Tracy Boyd

Staff Present: Controller Jason Fenwick and Utility Superintendent Scott Salsbery, Purchasing Manager Tina Whitcomb

Also Present: Jim Gutting, Corporation Counsel, and two members of the community

Mr. Hall called the meeting to order at 5:31 p.m. and announced a quorum.

Mr. Hall asked for approval of the December 27, 2016 minutes. Mr. Parnell moved to accept the minutes; Mr. Gingles seconded the motion. The motion passed unanimously.

Mr. Hall presented the Payment of Claims in the amount of \$1,693,350.28. The presented vouchers were \$115,466.02. Mr. Parnell moved to approve the payment of claims; Mr. Gingles provided the second. The motion passed 4-0.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give his report. He said the utility is continuing its work on the annual CMOM Report and should complete by the end of this month. Well #8 has been inspected and he doesn't believe there is additional damage, though the iron build-up warrants cleaning. Mr. Gingles asked if the cleaning is in the budget and Mr. Salsbery said it is, that LU plans for contingencies such as this.

Old Business: There was none.

New Business:

1. Mr. Hall introduced Tracy Boyd, USB's new member, appointed by the Common Council.
2. Mr. Hall accepted Mr. Parnell's motion that Mr. Hall serve as president of USB in 2017. Mr. Gingles provided the second and it passed 4-0. Mr. Hall asked for nominations for vice president and accepted Mr. Parnell's motion that Mr. Tekippe serve as vice president in 2017. Mr. Gingles provided the second and it passed 4-0. Mr. Hall asked for nominations for secretary and Mr. Gingles nominated Mr. Parnell. Mr. Parnell provided the second and the motion passed 4-0.
3. Mr. Parnell moved to approve the covenant approval at 5028 Chip Shot Lane. Mr. Gingles provided the second and it passed 4-0.

Mr. Hall asked for Account Adjustments: There were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Parnell motioned for adjournment at 5:43 p.m.; Mr. Gingles seconded the motion and it passed 4-0.

Steven Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.

