



**CITY OF LAWRENCE
Utility Service Board
October 23, 2018/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd
Staff Present: Controller Jason Fenwick, Corporation Counsel David Johnson, Utilities Superintendent Scott Salsbery, Director of Operations for the Utilities Paul Wanner, and PIO Jimmy Griffin
Also Present: one member of the community

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the October 9, 2018 minutes; Mr. Parnell provided it and Ms. Boyd gave the second; they were approved 5-0.

Mr. Hall presented the Payment of Claims in the amount of \$302,514.79. The presented vouchers were for \$107,434.62. Mr. Tekippe moved to approve the payment of claims; Mr. Gingles provided the second. The motion passed unanimously.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery said the utility would be seeking approval of items listed on the agenda. He said LU will co-host a meeting with Shrewsbury November 7 for the public meeting. Mr. Salsbery said there will be a water main replacement at 47th & 45th Streets said they are seeking quotes for water pit meter project replacements. He said the online bill payment launch has begun positively, with over 1,000 customers choosing the option in two weeks. Ms. Boyd asked if there are fees associated with the online option, and Mr. Salsbery said there are no fees for online bill pay. He said he hopes the media campaign to inform residents of this efficient option will encourage more citizens to pay through this convenient method. He said the sewer utility will host a final meeting on Lift Station 19 so this project will be ready for bid.

Old Business: There was none.

New Business:

1. Mr. Hall asked for a motion to approve the 2019 USB Resolution for Salaries and Wages. Mr. Parnell gave the motion and Mr. Gingles stated the second; the motion carried unanimously.
2. Mr. Hall asked for a motion to approve the Pay App #1 to Miller Pipeline. Mr. Gingles offered the motion and Ms. Boyd provided the second. The motion carried, 5-0.
3. Mr. Hall asked for a motion to approve the covenants for 4926 Penoyer Lane and 4841 Penoyer Lane. and 10414 Indian Lake. Mr. Parnell gave the motion and Ms. Boyd stated the second; the motion carried unanimously.

4. Mr. Hall asked for a motion to approve DRF # 54 to Wessler Engineering for \$22,263.00. Mr. Tekippe offered the motion and Mr. Parnell stated the second. The motion passed unanimously.
5. Mr. Hall asked for a motion to approve DRF #55 to Tank Industry Consultants for \$945.00. Mr. Gingles stated the motion and Mr. Parnell offered the second. The motion passed 5-0.
6. Mr. Salsbery said LU would like to present the 2019 budget video to the board. Mr. Griffin presented the video and distributed budget booklets. Mr. Salsbery thanked Mr. Fenwick and Mr. Griffin for their work to present the budget.

Mr. Hall asked for Account Adjustments: there were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen Comments: there were none.

There being no further business to come before the Board, Mr. Tekippe stated a motion for adjournment at 5:47 p.m.; Mr. Parnell provided the second and the motion passed 5-0.

Steve Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.