



**CITY OF LAWRENCE
Utility Service Board
October 9, 2018/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd
Staff Present: Controller Jason Fenwick, Corporation Counsel David Johnson, Utilities Superintendent Scott Salsbery and City Clerk Kathy Walton
Also Present: two members of the community

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the September 25, 2018 minutes; Mr. Gingles provided it and Mr. Parnell offered the second; they were approved 5-0.

Mr. Hall presented the Payment of Claims in the amount of \$321,830.66. The presented vouchers were for \$111,370.41. Mr. Tekippe moved to approve the payment of claims; Mr. Parnell provided the second. The motion passed unanimously.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery said LU has gone live with the online bill pay service. He said the Oaklandon Water Tower has been entered in two contests for its design and engineering. Mr. Salsbery said information about voting for our attractive tower is on the city's website. He said DRF #53 is before the board tonight for wellfield improvements/Pay App #2 and there is a change order #6 regarding the Richardt Project. Mr. Salsbery said the utility is investigating Samco as a line locate vendor for the future due to increased demand for the 811-type of locates. The contract is currently in the legal department for consideration of the terms. He said he had asked American Structurepoint to review the language in our current ordinance and asked for suggestions to refine the covenant process. He said he plans to bring a resolution to the USB to provide for this more effective and efficient process.

Old Business: there was none.

New Business:

1. Mr. Hall asked for a motion to approve a certification of final completion and authorization to release retainage with Culy Contracting, Inc. for the Manhole Rehabilitation Project. Payment amount is \$26,631.02. Mr. Parnell stated the motion, Ms. Boyd stated the second and the motion passed 5-0/
2. Mr. Hall asked for a motion to approve DRF #53 for Pay Application #2 on the Wellfield Improvements Project in the amount of \$131,571.00. Mr. Tekippe offered the motion, Mr. Parnell gave the second and the motion carried, 5-0.

3. Mr. Hall asked for a motion to approve the engineering agreement with Shrewsberry Engineering for Water Main Projects on Carroll Road and East 62nd Street. Mr. Tekippe stated the motion and Ms. Boyd offered the second. There was a short discussion of the agreement. The motion passed unanimously.
4. Mr. Hall asked for a motion to approve Change Order #6 for the Richardt Water Treatment Plant. Mr. Gingles stated the motion and Mr. Parnell gave the second and the motion passed 5-0.

Mr. Hall asked for Account Adjustments: there were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen Comments: there were none.

There being no further business to come before the Board, Mr. Tekippe stated a motion for adjournment at 5:48 p.m.; Ms. Boyd provided the second and the motion passed 5-0.

Steve Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.