



**CITY OF LAWRENCE
Utility Service Board
November 9, 2016/5:00 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dale Tekippe, Terry Gingles and Regina Marsh

Staff Present: Mayor Steve Collier, Controller Jason Fenwick, Utility Superintendent Scott Salsbery,

Also Present: Corporation Counsel Jim Gutting

Mr. Hall called the meeting to order at 5:01 p.m. and announced a quorum.

Mr. Hall asked for approval of the October 25, 2016 minutes. Mr. Tekippe moved to accept the minutes; Mr. Gingles seconded the motion. The motion passed 4-0.

Mr. Hall presented the Payment of Claims in the amount of \$373,610.96. The presented vouchers were \$149,635.53. Mr. Gingles moved to approve the payment of claims; Mr. Tekippe provided the second. The motion passed unanimously.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give his report. He asked board members to please email him at ssalsbery@cityoflawrence.org to let him know if they'd like to pick up their copy of the PER/loan application this Friday at the utilities office or if they'd prefer to pick it up at the Mayor's Office on Monday from 9-5 at their convenience. Mr. Salsbery reported the work at Lawrence Park is going well according to Ms. Wright, the project coordinator. He also said the work on the aerator is complete and the Well 15 stabilization project is finished. Ms. Marsh said she appreciates having the reports ahead of time.

New Business:

1. Mr. Hall said there are two new covenant approvals:
11006 Ravenna Way/Oakland Hills @ Geist Lot 328
6623 Colville Place/Woods@ Indiana Lake 50
Mr. Gingles motioned for covenant approval to be made and Mr. Tekippe seconded the motion. The motion passed 4-0.
2. Mr. Hall asked for a motion to approve the Indiana Oxygen Co contract and addendum. Mr. Tekippe offered the motion, Mr. Gingles seconded, and the motion passed 4-0.
3. Mr. Hall asked Mr. Fenwick to introduce the London Witte contract. Mr. Fenwick said this contract is needed to reconcile the utility bank account, with over 1,000 monthly transactions. He said it had not been reconciled in many years, and he hopes to utilize their manpower so he may finish it by year's end. The board asked several questions about a "do not exceed" amount. Mr. Fenwick said London Witte would give a better idea of the price for the project (January-October) once they are more familiar with the volume & scope of the work needed. He said he would return with an update for the

board following their initial work. Mr. Tekippe placed the motion to accept the contract and Mr. Gingles seconded; the motion passed unanimously.

Mr. Hall asked for Account Adjustments: There were none

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Gingles motioned for **adjournment** at 5:16 p.m.; Mr. Tekippe seconded the motion and it passed 4-0.

Steven Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.

