



**CITY OF LAWRENCE
Utility Service Board
February 13, 2018/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dave Parnell, Terry Gingles, and Tracy Boyd

Staff Present: Controller Jason Fenwick, Corporation Counsel David Johnson, Utilities Superintendent Scott Salsbery, Utilities Assistant Superintendent Paul Wanner, and Utilities Business Manager Cathy Retmier

Also Present: six members of the community

Mr. Hall called the meeting to order at 5:33 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the January 23, 2018 minutes; Mr. Parnell provided it and Ms. Boyd gave the second; they were approved 4-0.

Mr. Hall presented the Payment of Claims in the amount of \$377,589.29. Mr. Parnell moved to approve the payment of claims; Ms. Boyd provided the second. The motion passed unanimously.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give his report. Mr. Salsbery said work is proceeding as expected on all capital improvements projects. The Sumac Water Main project is still not 100% closed, but the contractor still has cleanup work and some of the punch list items. They have been notified of the potential for liquidated damages allowed under the contract and have been encouraged to complete the work ASAP. Work has begun on an OCRA grant application for the purpose of performing additional water main improvement work. If named a grant recipient, it would allow for \$600,000 in capital improvements from our PER. Mr. Salsbery said LU is awaiting a field recon meeting to discuss the possibility of getting a visual/electronic inspection done on the 24-inch sewer pipe under Indian Lake with Red Zone, a firm contacted by our engineering team at American Structurepoint. He explained a robotic device would be used for 1,000 feet of pipe inspection under the lake, which could grant an excellent picture of what needs to be done. They met with them today and will keep the USB posted. Mr. Salsbery said LU is seeking approval of a Right of Entry, which was granted by the Lawrence Board of Works for the sanitary sewer main installation at 4326 Sellers Street. This is a part of the 2017 Lawrence Trades District Sanitary Sewer Main project where we require easements in order to avoid placing the new main in the street. He said a change order can be expected, as an additional pipe segment is needed to complete this properly. It looks like an increase of approximately \$25,000, making the revised contract amount \$343,338. There is funding available in the sewer capital budget to complete this work.

Old Business: There was none.

New Business:

1. Mr. Hall said covenant approvals are needed for:
7202 Elm Ridge Drive/Lot 59 Fox Pointe
4840 Chip Shot Lane/Lot 184 Greens
11715 Fawn Crest Drive/Lot 199 Greens
7146 Maple Bluff Lane/Lot 17 Maple Bluffs
Mr. Parnell offered the motion to approve the four covenants and Ms. Boyd provided the second, and the covenant was approved 5-0.
2. Mr. Hall asked for a motion to approve the Right of Entry Agreement @ 4326 Sellers Street. Mr. Gingles offered the motion and Mr. Parnell gave the second; the motion passed unanimously.

Mr. Hall asked for Account Adjustments: Mrs. Retmier said there are two requests for adjustment: 6053 Honeywell Dr – customer is requesting an adjustment in the sewer portion of the bill in the amount of \$420.74 due to a service line leak. 7726 Blackthorn Cir – customer is requesting an adjustment in the sewer portion of the bill in the amount of \$2150.54 due to a service line leak. Mrs. Retmier said LU recommends approval of both adjustments. After questions from board members, Mr. Parnell stated the motion to approve the adjustments. Mr. Gingles provided the second; the motion carried 4-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen Comments: Carlton Curry addressed board members with historical information regarding the Indian Lake pipeline and the Indian Lake Homeowners.

There being no further business to come before the Board, Mr. Parnell motioned for adjournment at 5:52 p.m. Ms. Boyd provided the second and the motion passed 4-0.

Steve Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.