



**CITY OF LAWRENCE  
Utility Service Board  
March 13, 2018/5:30 p.m.  
Regular Meeting  
Public Assembly Room**

**Members Present:** Steve Hall, Dave Parnell, Terry Gingles, and Tracy Boyd

**Staff Present:** Corporation Counsel David Johnson, Controller Jason Fenwick, and Utilities Assistant Superintendent Paul Wanner

**Also Present:** six members of the community

**Mr. Hall called the meeting to order** at 5:30 p.m. and announced a quorum.

**Mr. Hall asked for a motion to approve the February 27, 2018 minutes;** Mr. Parnell provided it and Mr. Gingles gave the second; they were approved 4-0.

**Mr. Hall presented the Payment of Claims** in the amount of \$277,961.01. The presented vouchers were \$112,039.14. Mr. Parnell moved to approve the payment of claims; Ms. Boyd provided the second. The motion passed unanimously.

**Utility Superintendent Report:** Mr. Hall asked Mr. Wanner to give the Superintendent's Report. Mr. Wanner outlined the new business before the board and asked the board to approve the seven agenda items. He said the Change Order #2 for the Richardt WTP for \$2,916.90 will allow for energy efficient LED lighting. Mr. Wanner said the project is \$18,000 under budget, and this will be a positive improvement. He said the IDEM, IDNR and Marion County ILP permits have been submitted to the respective agencies for review and approval for the Wellfield Improvements Project. Mr. Wanner said that work is proceeding for the income survey and we are moving forward with pinning down our specific project area to better coordinate with coming drainage improvement projects that include pavement replacement. The goal will be to address and water and/or sanitary projects in advance of drainage or street projects that result in new pavement so as to avoid tearing up new pavement. The Utility and its contractor, Red Zone Robotics, along with American Structurepoint successfully completed an inspection of the 24-inch gravity sewer pipe under Indian Lake and we hope to have the full report from the contractor to share with the board March 27.

**Old Business:** There was none.

**New Business:**

1. Mr. Hall asked for a motion to approve the covenant for 6531 Oak Hollow Circle/Lot 16 Hidden Oak. Mr. Parnell provided it; Ms. Boyd gave the second and it passed 4-0.
2. Ms. Boyd provided a motion for approval of the 2017 Manhole Rehab Project Pay Application #2; Mr. Parnell gave the second and it passed unanimously.

3. Mr. Parnell provided a motion to approve the Change Order #2 for Graves Plumbing @ Richardt WTP; Mr. Gingles stated the second and it passed 4-0.
4. Mr. Parnell moved for approval for the Pay Application #3 for Finch Constructors @ Sumac Project; Ms. Boyd offered the second and the motion carried 4-0.
5. Mr. Parnell provided a motion to approve the Pay Application #6 for Graves Plumbing @ Richardt WTP; Mr. Gingles offered the second; it passed 4-0.
6. Mr. Gingles offered the motion to approve the Pay Application #7 for Graves Plumbing @ Richardt WTP while Mr. Parnell provided the second; the motion carried, 4-0.
7. Mr. Parnell stated a motion to approve for the Greens @ Winding Ridge Section 6 acceptance of water & sewer infrastructure; Ms. Boyd provided the second and it passed unanimously.

**Mr. Hall asked for Account Adjustments:** Mr. Wanner said there were three requests for adjustments: 6608 Paradise Ct. – customer seeks sewer adjustment in the amount of \$312.65 due to a broken pipe in the crawl; 8333 Glen Highlands Dr. - customer seeks sewer adjustment in the amount of \$1,554.59 due to a failed water-powered backup sump pump; and 10402 Draycott Ave. - customer seeks sewer adjustment in the amount of \$1,142.58 due to a broken pipe in the garage. Mr. Wanner said LU recommends approval of all three adjustments. Mr. Parnell offered the motion to approve the adjustments. Mr. Gingles provided the second; the motion carried 4-0.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** there were none.

**Citizen Comments:** There were none.

There being no further business to come before the Board, Mr. Parnell motioned for adjournment at 5:41 p.m. Ms. Boyd provided the second and the motion passed 4-0.

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Steve Hall, President

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Julie Kukolla, Recording Secretary

*These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.*