



**CITY OF LAWRENCE
Utility Service Board
April 24, 2018/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd

Staff Present: Corporation Counsel David Johnson, Utilities Superintendent Scott Salsbery, and Director of Operations for the Utilities Paul Wanner

Also Present: two members of the community

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the April 10, 2018 minutes; Mr. Tekippe provided it and Mr. Parnell gave the second; they were approved 5-0.

Mr. Hall presented the Payment of Claims in the amount of \$391,856.70. The presented vouchers were \$149,723.00. Mr. Parnell moved to approve the payment of claims; Mr. Gingles provided the second. The motion passed unanimously.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery said the equipment is mobilized and work is beginning at the Oaklandon Tower. He said the work at Richardt WTP is looking great. Mr. Salsbery said he included photos of the site and said board members are welcome to stop into the site to see the progress. The Sumac project is complete and LU is completing the final paperwork for it. Mr. Salsbery said the well field improvements plan is 100% complete and LU is preparing the advertising/opening schedule along with the other bid-phase activities with the engineer. He said the Change Order #3 on tonight's agenda is recommended; it includes structural repairs as well as the painting of the well houses at Richardt WTP. Ms. Boyd asked Mr. Salsbery if LU gets many questions from customers after the CCRs are distributed. He said they get a handful of questions per year and address each as they are received.

Old Business: There was none.

New Business:

1. Mr. Hall asked for a motion to approve the agreement for water line general construction observation/Discount Tire. Mr. Parnell gave the motion and Ms. Boyd stated the second; the motion passed unanimously.
2. Mr. Hall asked for a motion to approve Change Order #3 for Graves Co. Mr. Gingles offered the motion and Mr. Parnell provided the second; the motion carried, 5-0.
3. Mr. Hall asked for a motion to approve the SRF Dispersal #32 for \$1,320.00 Mr. Parnell stated the motion and Ms. Boyd provided the second; the motion passed unanimously.

4. Mr. Hall asked for a motion to approve the covenants for 11826 White Cloud Drive, 4822 Penoyer Lane, and 11827 White Cloud Drive. Mr. Parnell stated the motion and Mr. Tekippe provided the second. The carried, 5-0.

Mr. Hall asked for Account Adjustments: Mr. Salsbery said there are two requests for adjustments, at 8254 Harrison Drive for \$511.63, due to a leak in the service line and 5223 Deerwalk Drive for \$665.32 due to a leak in the service line. The water did not enter the sewer, and LU recommends approval for both. Mr. Parnell offered the motion to approve the adjustments. Ms. Boyd provided the second; the motion carried 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen Comments: there were none.

There being no further business to come before the Board, Mr. Tekippe stated a motion for adjournment at 5:38 p.m. Mr. Parnell provided the second; the motion passed 5-0.

Steve Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.