



**CITY OF LAWRENCE
Utility Service Board
April 26, 2016/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steven Hall, Dale Tekippe, David Parnell, Terry Gingles, & Regina Marsh

Staff Present: Mayor Steve Collier, Jason Fenwick, Scott Salsbery, Kathy Walton, Paul Wanner, Tina Whitcomb, and Cathy Retmier

Also Present: Jim Gutting, Corporation Counsel; four members from the community

Chairman Hall called the meeting to order at 5:31 p.m. and announced a quorum.

Mr. Hall distributed the April 12 minutes. Mr. Tekippe motioned to accept the minutes; Mr. Parnell seconded the motion and it passed 5-0.

Mr. Gutting described the timeline on the Sumac Lane claims for Ball & Doll and Mr. Salsbery answered questions from the Board regarding the specific amounts due. He recommended the Board pay the settlements. Ms. Marsh motioned both settlements be made, subject to signed releases by the claimants to Mr. Salsbery before release of stated payments. Mr. Parnell seconded the motion and it passed unanimously.

Mr. Hall presented the Payment of Claims in the amount of \$331,569.83. The \$152,613.57 payroll voucher was presented; five members signed the documents from Mr. Fenwick. Mr. Tekippe forwarded the motion to approve the payment of claims; Mr. Parnell seconded; and it passed 5-0.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give the report. Mr. Salsbery referred to the attached report and outlined it. He said: the utility experienced three SSO events this month; ASI's Task Order #3 with a "not to exceed amount" is included today for consideration; the 79th Street Lift Station is now complete; he has received Wessler Engineering's report on the Richardt Water Treatment Plant; and the salary budget is included tonight for consideration. He said it will be important to consider upgrades to several positions in 2017 to retain good employees and prepare for the future with younger employees.

New Business

1. Mr. Parnell motioned for the two Stoepplewerth covenant requests to be accepted; Mr. Tekippe seconded the motion. The motion passed 5-0. Ms. Marsh suggested addresses be stated for covenant requests. Today's addresses were Lot 121/The Greens at Winding Ridge Section 3 and Lot 443 Spring Run at Winding Ridge/Section 7C.

2. Mayor Steve Collier confirmed his recommendation of Mr. Salsbery as the next superintendent with comments regarding Mr. Salsbery's 30 years of service and knowledge at LU. Mr. Tekippe motioned for Mr. Salsbery to be named superintendent of Lawrence Utilities, subject to terms of an employment contract to end in 2018. Mr. Parnell seconded the motion. Mr. Gutting recommended a contract with an expiration for renewal which addresses the process of the employment terms for superintendent. The motion passed, 5-0.
3. Mr. Parnell motioned to accept Task Order 3 from American Structurepoint with a not to exceed amount of \$20,300 for technical advice, engineering and research to prepare for discussions with CEG about rate hikes. Ms. Marsh seconded the motion and it passed unanimously.
4. Mr. Parnell motioned to approve Resolution 5/Salary Schedule and Mr. Tekippe seconded the motion; it passed 5-0.
5. Mr. Fenwick asked for Resolution 6/2016 Budget to be tabled until the next meeting. The Board agreed.
6. Ms. Marsh motioned for Resolution 7/Loan Between Water & Sewer be approved; Mr. Gingles seconded the motion and it passed 5-0.
7. Mr. Parnell motioned for the Kroger, Gardis & Regas letter of engagement with a not to exceed amount of \$45,000 be approved; Mr. Gingles seconded the motion and it passed 5-0.
8. Mr. Parnell motioned for the Master Agreement with Crowe Horvath and the first two work orders to be accepted; Ms. Marsh seconded and the agreement and work orders passed 5-0.
9. Mr. Gutting asked that the Bose McKinney invoice be tabled until the next meeting. The Board agreed.

Mr. Hall asked for account adjustments: Ms. Retmier said there was one adjustment, at 8529 Stark Drive for \$478.72. She recommended it be paid. Mr. Parnell motioned for approval and Mr. Tekippe seconded the motion; it passed 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen comments: Carlton Curry offered two pieces of information to the Board. He said the last financial report submitted to USB was in 2013. He also reported the last sewer tracking factor was based on the Consumer Price Index for an urban area since there had been no increase.

There being no further business to come before the Board, Mr. Parnell motioned for **adjournment** at 6:32 p.m.; Mr. Tekippe seconded and the motion passed unanimously.

Steven Hall, Chairman

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.