



**CITY OF LAWRENCE
Utility Service Board
May 22, 2018/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd
Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery, and Director of Operations for the Utilities Paul Wanner
Also Present: six members of the community

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the May 7, 2018 minutes; Mr. Parnell provided it and Mr. Gingles gave the second; they were approved 5-0.

Mr. Hall presented the Payment of Claims in the amount of \$659,154.73. The presented vouchers were \$113,610.33 and \$116,162.14. Mr. Tekippe moved to approve the payment of claims; Mr. Parnell provided the second. The motion passed unanimously.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery said business is as usual at LU and said the interior work is nearly complete at the Oaklandon Tower Project and the outside blasting will begin soon. Mr. Parnell asked about the paint type on the inside of the tower and Mr. Salsbery answered it is a special coating for holding water. Mr. Salsbery then opened the bids for the Wellfield Improvements Project with Andrew Gordon, from Wessler Engineering assisting. Two bids were received: Graves Construction Services, \$1,141,414.00; and Glenroy Construction Co., Inc., 1,100,000.00. Mr. Salsbery said the engineering review of the bids will now take place with a notice of award at the next regularly scheduled USB meeting. Mr. Salsbery said the original engineer's estimate for the wellfield project is \$1,050,000.00.

Old Business: There was none.

New Business:

1. Mr. Hall asked for a motion to approve the SRF #34 to Finch Constructors for \$8,507.00. Mr. Gingles gave the motion and Mr. Parnell stated the second; the motion passed unanimously.
2. Mr. Hall asked for a motion to approve to approve SRF #35 to Graves Plumbing for \$277,876.00. Mr. Parnell offered the motion and Ms. Boyd provided the second; the motion carried, 5-0.
3. Mr. Hall asked for a motion to approve the Proposal 2018.00888 with American Structurepoint. Mr. Parnell stated the motion and Mr. Gingles provided the second. Mr. Gingles asked if there were any other bids and if LU is required to have more than one bid for this purpose. Mr. Salsbery replied no, this is the only bid for this action and only one is required. The motion passed unanimously.

4. Mr. Hall asked for a motion to approve SRF #36 to Wessler Engineering for \$41,015.00. Mr. Tekippe stated the motion and Mr. Parnell provided the second and the motion carried, 5-0.
5. Mr. Hall asked for a motion to approve the Henson Lawn Care contract for LU properties. Mr. Parnell provided the motion, Mr. Tekippe gave the second. Members asked if three quotes were obtained for this contract and Mr. Wanner confirmed three had been received. The Henson quote is the low bid for the work. The motion carried, 5-0.
6. Mr. Hall asked for a motion to approve the covenants for 7731 Records Street, 4927 Penoyer Lane, and 11046 Ravenna Way. Mr. Parnell provided the motion to approve all three covenants; Ms. Boyd stated the second and the motion passed unanimously.

Mr. Hall asked for Account Adjustments: Mrs. Salsbery said there are two requests for adjustments, one 6115 Kenzie Court for \$736.91, due to a leak in the crawl space and one at 8302 Glen Highland Drive for \$462.05 due to a leak in the service line. The water did not enter the sewer, and LU recommends approval for both. Mr. Parnell offered the motion to approve the adjustments. Mr. Tekippe provided the second; the motion carried 5-0. Ms. Boyd asked about sensors to detect leaks more efficiently. Mr. Salsbery said LU is preparing to offer a program over the internet that will allow customers to sign into their account and monitor water usage daily and billing through Badger Meter. He said customers can set up their own accounts/passwords and make settings for notices when usage is over the norm for that customer. Mr. Parnell said his home alarm system offers a similar feature for moisture detection in the crawl space. The motion passed 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen Comments: Carlton Curry asked about the purpose and scope of the American Structurepoint contract tonight. Mr. Salsbery said it is for the architecture and remodeling of the space in the Government Center that LU will occupy after the police reside in their new headquarters. He said the relocation of LU to this building will increase customer service access and efficiency for LU employees as they work with other city departments to serve customers. Mr. Curry also requested that USB members use their microphones in the future so their voices can be heard.

There being no further business to come before the Board, Mr. Tekippe stated a motion for adjournment at 5:53 p.m. Ms. Boyd provided the second; the motion passed 5-0.

Steve Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.