



**CITY OF LAWRENCE  
Utility Service Board  
August 9, 2016/5:30 p.m.  
Regular Meeting  
Public Assembly Room**

**Members Present:** Steve Hall, Dale Tekippe, Terry Gingles, Dave Parnell & Regina Marsh

**Staff Present:** Controller Jason Fenwick and Utility Superintendent Scott Salsbery

**Also Present:** Corporation Counsel Jim Gutting and four members from the community

**Mr. Hall called the meeting to order** at 5:30 p.m. and announced a quorum.

**Mr. Hall asked for approval of the July 26, 2016 minutes.** Mr. Parnell moved to accept the minutes; Mr. Gingles seconded the motion and it passed 4-0.

**Mr. Hall presented the Payment of Claims** in the amount of \$462,416.18 and \$6,330.00. Mr. Tekippe moved to approve the payment of claims; Mr. Parnell seconded. The Board asked about the second claim, for \$6,330. Mr. Salsbery explained it is a payment to a retiree for insurance; it is a COL option to receive payment or to continue insurance through COL. The motion passed unanimously.

**Utility Superintendent Report:** Mr. Hall asked Mr. Salsbery to give the report. Mr. Salsbery said the Wessler Task Order 4 would come before the board tonight and he hopes it will pass. He said it will include the preliminary report for the SRF meeting August 16 and it contains the asset management evaluation for the capital water plan. Mr. Tekippe Task Order #3 was complete and whether all the funds for it were used. Mr. Salsbery said there were some savings from #3 and they will be used to begin the work on #4, though #4 is capped at \$60,000. Mr. Tekippe also asked about low interest rates rather than the SRF option for financing. Mr. Fenwick said it is our only option at this time due to its current below investment-grade rating. He plans to rectify that rating with sound fiscal management over time. Mr. Salsbery said his written report was sent with the agenda.

**Unfinished Business:** There was none.

**New Business:**

- Mr. Hall asked for a motion for the Wessler Task Order #4; Mr. Tekippe offered the motion and Mr. Parnell provided the second; the motion passed 5-0.
- Mr. Hall said there was one new covenant approval. Mr. Tekippe motioned for covenant approval (11557 High Timber Drive/Spring Run #426) to be made and Mr. Parnell seconded the motion. The motion passed 5-0.

**Mr. Hall asked for account adjustments:** There were none.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** There were none.

**Citizen comments:** There were none.

There being no further business to come before the Board, Mr. Tekippe motioned for **adjournment** at 5:40 p.m.; Mr. Parnell seconded the motion and it passed 5-0.

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Steven Hall, President

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Julie Kukolla, Recording Secretary

*These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.*