



**CITY OF LAWRENCE  
Utility Service Board  
September 25, 2018/5:30 p.m.  
Regular Meeting  
Public Assembly Room**

**Members Present:** Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd

**Staff Present:** Controller Jason Fenwick, Utilities Superintendent Scott Salsbery and Utilities Business Manager Cathy Retmier

**Also Present:** one member of the community

**Mr. Hall called the meeting to order** at 5:31 p.m. and announced a quorum.

**Mr. Hall asked for a motion to approve the September 11, 2018 minutes;** Mr. Parnell provided it and Mr. Gingles offered the second; they were approved 5-0.

**Mr. Hall presented the Payment of Claims** in the amount of \$527,201.62. The presented vouchers were for \$142,568.79. Mr. Parnell moved to approve the payment of claims; Mr. Tekippe provided the second. The motion passed unanimously.

**Utility Superintendent Report:** Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery said Wessler Engineering's DRF #52 is on the agenda and is associated with the Wellfield Improvements and the Richardt WTP. He said Shrewsbury Engineers will begin the process of design work on two water main projects that will eliminate four dead mains and provide domestic and fire service at 5400 Carroll Road and on 62<sup>nd</sup> Street from Veteran's Park to 12534 E. 62<sup>nd</sup> Street. He said these will improve water quality and firefighting. Mr. Tekippe noted Shrewsbury is a minority-owned firm and he is glad to see the utility's engineering work distributed among other firms. Mr. Salsbery agreed and said he's pleased to assign the work to Shrewsbury because they do a great job. Mr. Salsbery said RFQ's will be prepared to relocate two exposed water mains in the State Park. He said they are also preparing RFQ's to replace the water main on the Richardt WTP prior to planned pavement work.

**Old Business:** There was none.

**New Business:**

1. Mr. Fenwick provided a financial update for the utilities and said that Water had fully repaid its loan to the Sewer in March, ahead of schedule. He said this would allow for savings in the capital improvement fund; it should be approximately \$2.5M by the end of June. He said aggressive saving will allow for funding for capital improvements. Mr. Fenwick said LU had been awarded a two-notch upgrade with a positive outlook from S & P, to an A-. He said this is a notable achievement since the LU rating was at BB+ (junk) in early 2017 and with last year's upgrade to BBB & a positive outlook, the utility was back to investment grade. Further, Mr. Fenwick

updated the board on the billPay roll-out later this week and plans for marketing this new initiative.

2. Mr. Hall asked for approval of SRF #52 to Wessler Engineering for \$64,923.50. Mr. Tekippe stated the motion and Mr. Parnell offered the second; the motion carried 5-0.
3. Mr. Tekippe suggested the board work with Mr. Johnson to create a resolution thanking Mayor Collier, Mr. Fenwick and Mr. Salsbery for their vision, sound financial principles, and leadership to the utility. The board and Mr. Johnson agreed they will consult on a resolution before the October 9 meeting.

**Mr. Hall asked for Account Adjustments:** Mrs. Retmier asked for adjustment approval for a customer at 4524 Payton Avenue for \$2104.42 due to a slab leak. Mr. Parnell offered the motion and Mr. Gingles provided the second. The board asked several questions regarding the leak and the process for determining the adjustment amount. The motion carried, 5-0.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** there were none.

**Citizen Comments:** there were none.

There being no further business to come before the Board, Mr. Tekippe stated a motion for adjournment at 5:53 p.m.; Mr. Parnell provided the second and the motion passed 5-0.

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Steve Hall, President

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Julie Kukolla, Recording Secretary

*These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.*