



**CITY OF LAWRENCE  
Utility Service Board  
September 27, 2016/5:30 p.m.  
Regular Meeting  
Public Assembly Room**

**Members Present:** Steve Hall, Dale Tekippe, Terry Gingles, Dave Parnell & Regina Marsh

**Staff Present:** Controller Jason Fenwick, Utility Superintendent Scott Salsbery, Utilities Purchasing Manager Tina Whitcomb, and Utilities Business Office Manager Cathy Retmier

**Also Present:** Lauren Box, Barnes & Thornburg attorney and two members from the community

**Mr. Hall called the meeting to order** at 5:30 p.m. and announced a quorum.

**Mr. Hall asked for approval of the September 13, 2016 minutes.** Ms. Marsh moved to accept the minutes; Mr. Parnell seconded the motion. Ms. Marsh thanked the secretary for the quick turnaround for documents and information. The motion passed 5-0.

**Mr. Hall presented the Payment of Claims** in the amount of \$302,967.21. The presented vouchers were \$114,855.84. Mr. Tekippe moved to approve the payment of claims; Mr. Parnell provided the second. The motion passed unanimously.

**Utility Superintendent Report:** Mr. Hall asked Mr. Salsbery to give his report. He said the repairs to the Richardt Water Plant east aerator and Well 15 are nearly complete and should be done by mid-October. He stated that the Aquifer Performance Test (APT) performed by Peerless Midwest is completed and the Utility is awaiting the final report. In response to Mr. Tekippe's inquiry, Mr. Salsbery indicated the preliminary numbers looked good for the APT. Mr. Salsbery also provided a written report with the performance data for LU and explained this information is usually provided in the Superintendent's report for the second regular meeting each month.

**Unfinished Business:** There was none on the agenda, but one question was asked by Mr. Tekippe about the C. Burke contract from last month. Ms. Box stated the language of the master contract and contract for the work at the park are nearly complete. She said she hopes it will be signed by the end of the week and work will commence.

**New Business:**

Mr. Hall said there are two new covenant approvals at: 5747 Birtz Lane, Lawrence Village Lot #47 and 6711 Colville Place, Woods at Indian Lake #47. Mr. Parnell motioned for covenant approval to be made and Mr. Gingles seconded the motion. The motion passed 5-0.

**Mr. Hall asked for Account Adjustments:**

Mrs. Retmier said a customer at 10110 Pendula Dr. requested a sewer bill adjustment for \$546.88 due to a sump pump failure. LU staff confirmed the water had been discharged into the storm drain and did

not enter the sanitary sewer. She recommended approval of the adjustment. Mr. Parnell provided the motion to deny the request and Mr. Gingles seconded. The adjustment was approved 5-0.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** There were none.

There being no further business to come before the Board, Mr. Tekippe motioned for **adjournment** at 5:38 p.m.; Mr. Parnell seconded the motion and it passed 5-0.

---

Steven Hall, President

---

Julie Kukolla, Recording Secretary

*These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.*

