CITY OF LAWRENCE

**Board of Public Works & Safety**

**September 14, 2017**

**Regular Meeting**

MEMBERS PRESENT: Chairman Dave Freeman and Board Members Mark Forcum and Tracy Ashcraft

ALSO PRESENT: Clerk Kathleen Walton and Corporation Counsel Johnson

STAFF PRESENT: Police Chief Hofmann, Streets Director Lotts, Director of Public Works and Code Enforcement Anthony and Administrative Services Coordinator Pelsor were present.

Chairman Freeman called the meeting to order at 5:00 p.m. and announced a quorum was present.

APPROVAL OF MINUTES: Mr. Forcum moved to approve the minutes of the regular meeting on August 24, 2017. The motion was seconded by Mrs. Ashcraft and carried 3-0.

UNFINISHED BUSINESS: None

NEW BUSINESS: Director of Public Works and Code Enforcement Anthony requested acceptance of the newly constructed Otis Avenue extension and other improvements into City’s right-of-way system for public maintenance. Following discussion, Mr. Forcum moved to approve the request. The motion was seconded by Mrs. Ashcraft and carried 3-0.

Police Chief Hofmann requested approval of a contract with Sharp Business Systems for a copier for LPD. Mr. Forcum moved to approve the contract pending legal approval. The motion was seconded by Mrs. Ashcraft and carried 3-0.

Streets Director Lotts requested approval of Resolution No. 4, 2017, approving the disposal of surplus property. Following discussion, Mrs. Ashcraft moved to approve Resolution No. 4, 2017. The motion was seconded by Mr. Forcum and carried 3-0.

ADMINISTRATION COMMENTS: Director of Public Works and Code Enforcement Anthony introduced Kelly Pelsor. She is the Administrative Services Coordinator for DPW.

CITIZENS COMMENTS: None

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 5:08 p.m., by the unanimous vote of the Board.

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Dave Freeman, Chairman Kathleen A. Walton, City Clerk