CITY OF LAWRENCE

**Board of Public Works & Safety**

**December 13, 2018**

**Regular Meeting**

MEMBERS PRESENT: Chairman Dave Freeman and Board Members Tracy Ashcraft and Mark Clark

ALSO PRESENT: Clerk Kathleen Walton

STAFF PRESENT: Deputy Police Chief Bigsbee, Captain Schneider, Crime Prevention Director James, Executive Administrative Assistant Wolfe and Director of Public Works and Code Enforcement Anthony was present.

Chairman Freeman called the meeting to order at 5:00 p.m. and announced a quorum was present.

APPROVAL OF MINUTES: Mr. Clark moved to approve the minutes of the regular meeting on November 20, 2018. The motion was seconded by Mrs. Ashcraft and carried 3-0.

UNFINISHED BUSINESS: Director of Public Works and Code Enforcement Anthony requested approval to review Context Road Plans. Cripe Engineering did the civil design. There was discussion with Aletha Dunston (Executive Director FHRA,) Director of Public Works and Code Enforcement Anthony and Board members. Following discussion, Mrs. Ashcraft moved to approve the request. The motion was seconded by Mr. Clark and carried 3-0.

NEW BUSINESS: Mrs. Ashcraft moved to approve the 2019 meeting schedule. The motion was seconded by Mr. Clark and carried 3-0.

Captain Schneider requested approval of revised Lawrence Police Department Procedural Notice PN16-00.01 Body Worn/In-Car Camera System. Following discussion, Mrs. Ashcraft moved to approve LPD Procedural Notice PN16-00.01. The motion was seconded by Mr. Clark and carried 3-0.

Captain Schneider requested approval of revised Lawrence Police Department Procedural Notice PN18-00 Compensation and Benefits-Hardship Leave. Following discussion, Mrs. Ashcraft moved to approve LPD Procedural Notice PN18-00. The motion was seconded by Mr. Clark and carried 3-0.

Captain Schneider requested approval to replace General Order 3.21 Compensation and Benefits-Hardship Leave with Procedural Notice PN18-00 Compensation and Benefits-Hardship Leave. Following discussion, Mrs. Ashcraft moved to approve the request. The motion was seconded by Mr. Clark and carried 3-0.

Crime Prevention Director James requested approval of a host sponsor agreement for 2018-2019 with Gleaners Food Bank of Indiana, Inc. Following discussion, Mrs. Ashcraft moved to approve the agreement. The motion was seconded by Mr. Clark and carried 3-0.

Executive Administrative Assistant Wolfe requested approval of IDACS Agency User Agreement. Following discussion, Mr. Clark moved to approve the agreement. The motion was seconded by Mrs. Ashcraft and carried 3-0.

Director of Public Works and Code Enforcement Anthony requested acceptance of the following documents:

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* Acceptance of the release of improvement bond for signs and monuments in Greens at Winding Ridge, Section 5
* Acceptance of the release of improvement bond for signs and monuments in Greens at Winding Ridge, Section 3
* Acceptance of the release of improvement bond for erosion control in Greens at Winding Ridge, Section 4
* Acceptance of the release of improvement bond and acceptance of maintenance bond for sidewalks in Greens at Winding Ridge, Section 3
* Acceptance of the release of improvement bond and acceptance of maintenance bond for street surface in Greens at Winding Ridge, Section 5
* Acceptance of improvement bond and acceptance of maintenance bond for street surface in Greens at Winding Ridge, Section 3
* Acceptance of the release of improvement bond and acceptance of maintenance bond for sidewalks in Greens at Winding Ridge, Section 5
* Acceptance of the release of improvement bond and acceptance of maintenance bond for street base, binder and curbs in Greens at Winding Ridge, Section 6
* Acceptance of improvement bond and acceptance of maintenance bond for sidewalks in Greens at Winding Ridge, Section 1
* Acceptance of the release of improvement bond and acceptance of maintenance bond for sidewalks in Fairways East at Winding Ridge, Section 2
* Acceptance of the release of improvement bond and acceptance of maintenance bond for sidewalks in Greens at Winding Ridge, Section 4

Mr. Clark moved to accept all 11 documents as requested. The motion was seconded by Mrs. Ashcraft and carried 3-0.

ADMINISTRATION COMMENTS: Director of Public Works and Code Enforcement Anthony said the City purchased additional tanks for brine to treat the icy roads. DPW is prepared for snow removal.

CITIZENS COMMENTS: None

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 5:34 p.m., by the unanimous vote of the Board.

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Dave Freeman, Chairman Kathleen A. Walton, City Clerk