

RE: 2026 Utility Budgets

DATE: 9/19/2025

This Scope Appendix is attached by reference to the above-named engagement letter (the Engagement Letter) between City of Lawrence, Indiana (the Client) and Baker Tilly Advisory Group, LP (Baker Tilly).

SCOPE OF WORK

Baker Tilly agrees to furnish and perform the following services for the Client.

A. Utility Budgets

1. Prepare one calendar year of historical financial statements for each utility and one recent test year.
2. Prepare analysis of year-to-date revenues and expenditures in comparison with the utility's revenues and expenditures budget (as necessary).
 - a) Identify unusual variations from the revenues and expenditures budget.
 - b) Provide explanation of adjustments as necessary.
3. Expenditure analysis of the transactions for the period to determine appropriateness and consistency of transaction posting.
 - a) Provide proposed adjusting transactions, if necessary, for client approval.
 - b) Provide explanation of adjustments as necessary.
4. Analyze utility fund balances for compliance with outstanding bond ordinances and other legal and local requirements.
 - a) Prepare a schedule of suggested fund transfers and explanations, as necessary.
 - b) Analyze fund balances for funds available for capital expenditures.
5. Assist the utility in preparing an annual budget of estimated revenues and expenditures.
6. Obtain information from Client officials, the Client's consulting engineers and/or other sources necessary to assist the Client in the development of a capital budget.
7. Provide an evaluation of current rates.

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

This Scope Appendix will terminate according to the terms of the Engagement Letter.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,


BAKER TILLY ADVISORY GROUP, LP



André J. Riley, Principal

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: 

Title: Chair - USB

Date: 09/23/25