

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
January 27, 2026 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: Filmore Artis (joining at 5:33 p.m.)

Members Absent: None

Staff Present: Utilities Superintendent Paul Wanner, Director of Operations Andrew Hall, Attorney Jacob Antrim, Controller Terri Falker, and Recording Secretary Tina Whitcomb

Staff Present via Teams: None

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion for the Minutes from the regular meeting on January 13, 2026. Mr. Kirkland moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd requested a motion for the payment of Claims for \$627,557.69, which included the Payroll Voucher of \$161,771.26. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd asked Paul Wanner to give the Superintendent's Report. Mr. Wanner updated the Board on current projects. He stated that Staff reviewed the account adjustments and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: Ms. Boyd requested a motion to table the election for the Chair and Co-Chair positions. Mr. Hall moved to table the elections to the next meeting and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

New Business: Ms. Boyd requested a motion for Task Order No. 27 from Wessler Engineering for the 2025 Emergency Response Plan for an amount not to exceed \$3,000.00. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. Following a roll call vote, the motion was unanimously approved by a vote of 5-0.

Account Adjustments: Ms. Boyd requested a motion for the sanitary sewer adjustment at 7373 Parkside Drive for \$770.39 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. Following a roll call vote, the motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion for the sanitary sewer adjustment at 9747 East 46th Street for \$745.30 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. Following a roll call vote, the motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion for the sanitary sewer adjustment at 4600 North Elmhurst Drive for \$1,077.00 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. Following a roll call vote, the motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion for the sanitary sewer adjustment at 8430 Somerville Drive for \$726.98 due to a slab leak. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. Following a roll call vote, the motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizens Comments: There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:37 p.m. by Mr. Parnell and was seconded by Mr. Hall. Following a roll call vote, the motion was unanimously approved by a vote of 5-0.



Steven Hall, Co-Chair



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



January 27, 2026 – Superintendent's Report

ADMIN UPDATE:

The Utilities are seeking approval of Task Order No. 27 with Wessler Engineering as part of the On-Call Engineering Services for the development of an Emergency Response Plan (ERP) as required by the USEPA for the Lawrence Municipal Water System for a not to exceed amount of \$3,000.00.

The Utility along with the Controller's Office is still working with Baker Tilly to complete the 2026 Water & Sewer Budget to present to the USB for your review. Your patience is appreciated and we are working to complete the needed review as soon as possible.

Account Adjustments:

7373 Parkside Drive – The property owner is requesting a sanitary sewer adjustment for \$770.39 due to a service line leak. We recommend approval.

9747 East 46th Street - The property owner is requesting a sanitary sewer adjustment for \$745.30 due to a service line leak. We recommend approval.

4600 North Elmhurst Drive – The property owner is requesting a sanitary sewer adjustment for \$1,077.00 due to a service line leak. We recommend approval.

(**Leak in meter pit – pipe blew out of the meter bar on customer side.**)

8430 Somerville Drive – The property owner is requesting a sanitary sewer adjustment for \$726.98 due to a slab leak. We recommend approval.