

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
April 22, 2025 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: Filmore Artis

Staff Present: Superintendent Paul Wanner, Attorney Jacob Antrim, Chief of Staff Greg Goodnight, Councilor Betty Robinson, and Recording Secretary Tina Whitcomb

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes from the regular meeting on April 8, 2025. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd requested a motion to approve the payment of Claims for \$373,754.13, which included the Payroll Voucher for \$151,574.52. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd asked Paul Wanner to give the Superintendent's Report. Mr. Wanner reviewed the agenda items and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

New Business: Ms. Boyd requested a motion to approve the Notice of Award for the 71st Street Lift Station Basin Rehabilitation to Performance Pipelining, Inc. for \$805,797.76. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd requested a motion to approve a Professional Services Agreement with United Consulting for the Utilities' share of onsite engineering services for \$65,600.00. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Account Adjustments: There was none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizens Comments: There were no comments presented.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:36 p.m. by Mr. Parnell and was seconded by Mr. Kirkland. The motion was unanimously approved by a vote of 4-0.



Tracy Boyd, Chair



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



April 22, 2025 – Superintendent's Report

ADMIN UPDATE:

The Utility is seeking approval of the Notice of Award for the Lawrence 71st Street Lift Station Basin Rehabilitation Project to Performance Pipelining, Inc. Included in your packets for this evening's meeting was the recommendation letter from American Structurepoint stating that the bid submitted by Performance Pipelining, Inc. was the lowest responsive and responsible bid received at a total bid price of \$805,797.76.

Also stated in the recommendation letter from American Structurepoint was that on the bid forms provided to the contractors on line 22, Owner's Contingency, the \$100,000.00 was inadvertently left blank (not showing \$100,000.00 on bid form for contingency). Performance Pipelining, Inc. bid this item at a lump sum of \$1.00 and SLB Pipe Solutions, LLC and BLD Services, LLC bid it at \$0.00. With the correct Owners Contingency amount Performance Pipelining, Inc.'s listed total bid price increases from \$805,797.76 to \$905,796.76, SLB Pipe Solutions, LLC from 959,822.00 to \$1,059,822.00, and BLD Services, LLC from \$986,513.25 to \$1,086,513.25.

The above-mentioned item does impact Performance Pipelining, Inc.'s overall bid price, increasing it by \$99,999.00. Performance Pipelining, Inc. is still the lowest, most responsive, reasonable bidder.

To correct this issue, the engineer for the project will be putting together a Change Order for this project in the Not to Exceed Amount of \$99,999.00 for me to bring before the board for approval at an upcoming meeting. As a reminder, the Owners Contingency money is to allow for a timely resolution to any unforeseen circumstances or conditions encountered during construction as to not unnecessarily delay work on the project. Use of this money is required to be approved by the Utility before it can be used for the project, it doesn't automatically get paid out to the contractor.

The Utility is seeking approval of a Professional Services Agreement with United Consulting for a Not to Exceed amount of \$65,600.00 to be split evenly between the water and sewer departments at \$32,800.00 each. This is a joint Professional Services Agreement between Lawrence DPW and the Utility to be split evenly between the two departments. The overall cost of the PSA is \$131,200.00. This agreement is for United Consulting to provide an onsite city engineer for a total of 360 hours for various services as listed in Attachment A: Scope of Services, that pertain to Lawrence Utilities, specifically line items 1, 2, 6, 7, 8, 13, 14, 15, 16, 18, 19.

Account Adjustments:

- None