

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
May 13, 2025 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Filmore Artis, Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: None

Staff Present: Superintendent Paul Wanner, Director of Operations Andrew Hall, Attorney Jacob Antrim, and Recording Secretary Renea Rafala

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes from the regular meeting on April 22, 2025. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the payment of Claims for \$324,557.45, which included the Payroll Voucher for \$147,817.40. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd asked Paul Wanner to give the Superintendent's Report. Mr. Wanner reviewed the agenda items and recommended approval. He stated that Staff reviewed the account adjustments and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

New Business: Ms. Boyd requested a motion to approve the Water Line General Construction Observation Agreement for Goodwill at Geist located at 11625 Fox Road for \$1,200.00. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve Resolution No. 3, 2025 declaring certain property to be surplus and authorizing disposal. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the Non-Exclusive Sanitary Sewer Utility Easement granted by DNR to the City of Lawrence Utility Service Board. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments: Ms. Boyd requested a motion to approve a sanitary sewer adjustment at 4818 Atwell Drive for \$338.14 due to a service line leak. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve a sanitary sewer adjustment at 5327 Sweetwater Drive for \$311.28 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.



May 13, 2025 – Superintendent's Report

ADMIN UPDATE:

We are seeking approval of a General Observation Agreement between the Utilities and Goodwill at Geist Project for potable water mains and appurtenances. This agreement is for the City (Utilities) to provide general construction observation services consisting of periodic on-site physical review of construction and materials including pre-filling and final completion inspections and all other needed services mentioned in the agreement at a rate of \$75.00 hour for an estimated total fee of \$1,200.00.

We are seeking approval of Resolution No. 3, 2025; A Resolution of the Utility Service Board Declaring Certain Property to be Surplus and Authorizing Disposal.

Items include:

- (2) Metal Van Shelves
- Small Desk
- (3) Filing Cabinets
- Hotsy brand pressure washer
- Powermatic drill press
- Hydraulic Press

We are seeking approval of the Non-Exclusive Sanitary Sewer Utility Easement granted by DNR to the City of Lawrence Utility Service Board for the purpose of replacing and relocating a failing sanitary sewer main located along Shafter Road at the entrance to Fort Harrison State Park. This easement is necessary and related to the Fort Harrison Sanitary Sewer Improvements Project Phase III that the Utility is currently working on with Clark Dietz, Inc. (engineering) to replace and relocate the sanitary sewer main and manholes along Shafter Road that are in disrepair due to age, depth, and condition that are allowing the entry of Inflow and Infiltration as well as pose a danger of pipe failure that could result in loss of service and a sanitary sewer overflow.

The design of this project is complete and advertisements to invite sealed bids from contractors are scheduled to be posted in the Indy Star on May 14, 2025, and May 21, 2025, with a bid opening date of June 12, 2025.

Account Adjustments:

- 4818 Atwell Dr: Customer is requesting a sanitary sewer adjustment for \$338.14 due to service line leak. We recommend approval.

- 5327 Sweetwater Dr: customer is requesting a sanitary sewer adjustment for \$311.28 due to service line leak. We recommend approval.
- 7350 E 46th St: customer is requesting a sanitary sewer adjustment for \$1,214.37 due to service line leak. We recommend approval.
3-month adjustment consumption back down to normal. Permit pulled to make repairs
- 12514 Tealwood Dr: Customer is requesting a sanitary sewer adjustment for \$515.22 due to service line leak. We recommend approval.