

**CITY OF LAWRENCE  
UTILITY SERVICE BOARD  
December 23, 2025 – 5:30 PM  
Regular Meeting  
George Keller Public Assembly Room**

**Members Present:** Filmore Artis, Tracy Boyd, Steven Hall, and David Parnell

**Members Present via Teams:** None

**Members Absent:** Darrin Kirkland

**Staff Present:** Utilities Superintendent Paul Wanner, Attorney Jacob Antrim, and Recording Secretary Tina Whitcomb

**Staff Present via Teams: None**

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes from the regular meeting on December 9, 2025. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd requested a motion to approve the payment of Claims for \$2,360,093.92. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd asked Paul Wanner to give the Superintendent's Report. Mr. Wanner updated the Board on current projects. He then thanked the Board for their service and wished everyone a happy holiday. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

## Unfinished Business: There was none.

**New Business:** There was none.

**Account Adjustments:** There was none.

**Remonstration of Ratepayer Dispute Regarding Disconnect Notice:** There were none.

**Citizens Comments:** There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:33 p.m. by Mr. Parnell and was seconded by Mr. Hall. The motion was unanimously approved by a vote of 4-0.

*These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.*



**December 23, 2025 – Superintendent's Report**

**ADMIN UPDATE:**

The Sanitary Sewer Inflow and Infiltration Elimination Project on Shafter Road is moving along as planned. The substantial completion date is under review for a time extension due to additional work requested by LU to be performed to three structures on the golf course property.

The 71<sup>st</sup> Street Lift Station Basin Project continues to move forward. The contractor has encountered some delays and will not meet the substantial completion date in the agreement. A time extension is under review for consideration on the project.

It was our intent to present the 2026 Water and Sewer Budgets to the Board at this meeting but after internal discussions, we feel that more time for review from the Controller and Utility Administration is necessary. We will be presenting the 2026 Budget in an upcoming meeting in January. Since there are no deadlines or statutes that require the utility budget to be submitted or approved by a certain date, we want to make sure that everything is in order and do not rush this process. For the Board's information, the Utility budget does not need to be entered into Gateway as the civil city budget requires and there is no specific date that the budget must be approved. I have spoken to the USB Legal Counsel, and between the two of us we will answer any questions and address any concerns you may have.

I would like to thank each of you for your service and wish you all Happy Holidays!

**Account Adjustments:** None