

REQUEST FOR SEALED BIDS

City of Lawrence, IN

For the Construction of Eight (8) New Pickleball Courts

I. INTRODUCTION:

The City of Lawrence, by and through its Board of Parks and Recreation (“City”), is seeking sealed bids for the Construction of eight (8) New Pickleball Courts at Lee Road Park located at 6200 Lee Rd, Indianapolis, IN 46236.

The intent of this Request for Sealed Bids is to obtain sealed bids from qualified firms for the construction of eight (8) new pickleball courts. Sealed bids from interested Vendors must be received by the City no later than 5:30 p.m. on June 30, 2021 at the Lawrence Government Center located at 9001 East 59th Street, Suite 301, Indianapolis, IN 46216. Bids received after this time will not be accepted. Bids will be opened publicly and read aloud at a special meeting of the Board of Parks and Recreation on June 30th at 5:30 p.m. in the Lawrence Government Center Public Assembly Room located at 9001 E. 59th Street, Indianapolis, IN 46216.

Bidders must be registered to perform work in the State of Indiana and shall include their license number on the proposal.

Bidders must file a bond or certified check with their bid totaling 10% of the overall bid price. The bond or certified check shall be made payable to the City of Lawrence. All checks of unsuccessful bidders shall be returned to them by the City upon selection of a successful bidder. Checks of successful bidders shall be held until delivery of the performance bond.

All bids will comply with all conditions, requirements, and specifications contained herein; any departure may constitute sufficient cause for rejection of a bid. A duly authorized official of the Bidder submitting the bid must sign the bid. All aspects of the bid shall be valid for a period of ninety (90) days following the deadline for the receipt of bids.

The City reserves the right to reject any and all bids or any part thereof. The right is reserved to waive any formalities or informalities contained in any bid, and to award the contract to the lowest responsive and responsible bidder.

In determining whether a bid is responsive, the City may consider the following: (1) whether the bidder has submitted a bid or quote that conforms in all material respects to the specifications; (2) whether the bidder has submitted a bid that complies specifically with the invitation to bid and the instructions to bidders; and (3) whether the bidder has complied with all applicable statutes, ordinances, resolutions, or rules pertaining to the award of a public contract.

In determining whether a bid is responsible, the City may consider the following: (1) the ability and capacity of the bidder to perform the work; (2) the integrity, character, and reputation of the bidder; and (3) the competence and experience of the bidder.

II. INQUIRIES:

All inquiries relating to this request should be made to: Eric Martin, Parks Director, at: 317-542-7275 or at: emartin@cityoflawrence.org.

III. RFP SUBMITTAL REQUIREMENTS:

All bids must be received by the City by 5:30 p.m. on June 30, 2021, in a sealed envelope carrying the following information on the face of the envelope: Vendor's name, address and subject matter of the proposal: "Request for Sealed Bids - Lee Road Pickleball Courts". Bids shall be submitted in person or by U.S. mail to the City of Lawrence Government Center, 9001 E 59th Street, Suite 301 Indianapolis, IN 46216. Each bid shall include:

- 1) A completed Form 96 (Contractor's Bid for Public Work), including the non-collusion affidavit;
- 2) A financial statement;
- 3) Information about the history of the vendor including size, duration of company, ownership history, including names and addresses of company officers and principal owners. Include any awards, certifications, or professional affiliations;
- 4) A minimum of three (3) relevant references including commercial and/or municipal experience and type of services/work provided starting from most recent date;

- 5) Provide an overview statement of how your firm intends to perform the work and monitor the quality of the work in progress and any reporting system used;
- 6) A list of equipment and materials which the vendor intends to use to deliver the project;
- 7) Copies of any quality assurance type materials or plans your firm uses;
- 8) A completed E-Verify affidavit; and
- 9) Any and all documents and information required under Section IV (Statutory Requirements) below.

IV. STATUTORY REQUIREMENTS

- 1) Under Ind. Code § 4-13-18-5, each bidder who submits a bid hereunder must also submit, with the bid, a written plan for a program to test employees for drugs. A contract may not be awarded to a bidder whose bid does not include a written plan for an employee drug testing program that complies with the terms of Ind. Code § 4-13-18 *et seq.*
- 2) Under Ind. Code § 5-16-6-1, the contract awarded shall contain provisions by which the contractor agrees:
 - (a) That in the hiring of employees for the performance of work under this contract or any subcontract hereunder, no contractor, or subcontractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, religion, color, sex, national origin or ancestry, discriminate against any citizen of the state of Indiana who is qualified and available to perform the work to which the employment relates;
 - (b) That no contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee hired for the performance of work under this contract on account of race, religion, color, sex, national origin or ancestry;
 - (c) That there may be deducted from the amount payable to the contractor by the state of Indiana or by any municipal corporation thereof, under this contract, a penalty of five dollars (\$5.00) for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of the contract; and

(d) That this contract may be cancelled or terminated by the state of Indiana or by any municipal corporation thereof, and all money due or to become due hereunder may be forfeited, for a second or any subsequent violation of the terms or conditions of this section of the contract.

3) Under Ind. Code § 5-16-13-7, the substance of the provisions of Ind. Code § 5-16-13 *et seq.* are incorporated herein and shall be incorporated into the awarded contract. All Bidders must comply with the requirements found in Ind. Code § 5-16-13 *et seq.*

4) Under Ind. Code § 22-5-1.7-11.1, the awarded contract will contain (1) a provision requiring the contractor to enroll in and verify the work eligibility status of all newly hired employees of the contractor through the E-Verify program, and (2) a provision that provides that the contractor is not required to verify the work eligibility status of all newly hired employees of the contractor through the E-Verify program if the E-Verify program no longer exists.

5) Under Ind. Code § 22-9-1-10, the awarded contract will contain a provision requiring the contractor and his subcontractors not to discriminate against any employee or applicant for employment to be employed in the performance of such contract, with respect to his hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of his race, religion, color, sex, disability, national origin, or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

6) Under Ind. Code § 36-1-12-23 and Ind. Code § 5-22-16.5, a person placed on the list of persons engaged in investment activities in Iran shall be considered nonresponsible for purposes of submitting a bid in response to this Request for Sealed Bids.

7) Under Ind. Code § 36-1-12-13, the awarded contract shall contain a provision for the payment of subcontractors, laborers, material suppliers, and those performing services. The City shall withhold money from the contract price in a sufficient amount to pay the subcontractors, laborers, material suppliers, and those furnishing services.

8) Under Ind. Code § 36-1-12-13.1, the awarded contractor shall be required to execute a payment bond to the City of Lawrence, approved by and for the benefit of the City of Lawrence, in the amount equal to the contract price.

9) Under Ind. Code § 36-1-12-14:

a) The City, and the successful bidder who subcontracts part of the contract, shall include in their respective contracts provisions for the retainage of portions of payments by the City to contractors, by contractors to subcontractors, and for the payment of subcontractors. At the discretion of the contractor, the retainage shall be held by the City or shall be placed in an escrow account with a bank, savings and loan institution, or the state as the escrow agent.

b) To determine the amount of retainage to be withheld, the City shall:

(1) withhold no more than ten percent (10%) nor less than six percent (6%) of the dollar value of all work satisfactorily completed until the public work is fifty percent (50%) completed, and nothing further after that; or

(2) withhold no more than five percent (5%) nor less than three percent (3%) of the dollar value of all work satisfactorily completed until the public work is substantially completed.

V. SCOPE OF WORK:

Excavation

The excavation and rough grading includes clearing and grubbing the grass surface. The court area is to be excavated and the rough grade established. The court will have an established sub-grade slope of a 1 inch of fall every 10 feet on single plane. The sub-base to be compacted to a minimum compaction of 95% prior to the stone base installation.

Stone Base Construction

Furnish and install a minimum 6" compacted graded aggregate base course (GABC). GABC shall be thoroughly compacted. GABC will be an established grade of 1 inch of fall every 10 feet on a single plane. GABC shall extend six (6) feet beyond the fence line on the south and west sides of the court to create access paths for the facility, as shown on Exhibit B.

Asphalt Court

Furnish and install a minimum compacted thickness 2-1/2" asphalt binder course over the GABC and established grade of 1 inch of fall every 10 feet on a single plane. The asphalt shall extend six (6) feet beyond the fence line on the south and west sides of the court, as shown on Exhibit B.

Furnish and install a minimum compacted thickness 2" asphalt surface course and established grade of 1 inch of fall every 10 feet on a single plane. The asphalt shall extend six (6) feet beyond the fence line on the south and west sides of the court, as shown on Exhibit B. The asphalt surface must cure a minimum of 21 days or as recommended by the Acrylic Resurface manufacturer, whichever is longer.

Low Spot Correction - The entire court surface shall be checked for low areas by flooding the court's surface with water. Puddles or birdbaths deeper than the depth of a quarter shall be patched with leveling compound (a cement mixture of sand, portland cement and acrylic court patch binder). All repaired depressions shall be level with the existing asphalt surface. The repair work shall be ground down to blend the repair work in with the existing asphalt surface and to ensure it is level. All repair patches will be coated with one application of concrete primer and two applications of Acrylic Resurfacer.

Acrylic Resurfacer - Two applications of acrylic resurfacer will be furnished and installed over the entire court surface. The material to mixed according to manufacturer

specifications. Multiple coats of the resurfacer will be installed to seal the voids of the new asphalt while producing surface texture necessary for Pickleball.

Acrylic Color - Two applications of acrylic color will be furnished and installed. The court to have a two-tone color scheme with two coats in the center playing area and two coats on the perimeter of the court.

Playing Lines - The playing lines will be properly measured in accordance with the official rules and regulations of Pickleball. Lines will be striped out with masking tape, and application of two textured white acrylic line paint coats.

Fencing

Fencing will be installed around the perimeter of the facility, as well as in between courts. Fencing will serve two purposes, for security and to contain the ball within the playing area. The fence will have an overall height of eight (8) feet around the perimeter of the facility and four (4) feet in between courts. Refer for Exhibit B for fencing positioning and linear length. The fence terminal posts and line posts are set into the sub-base in a concrete footer. The fence posts follow the established layout of the Pickleball court. Fencing to be schedule 40 vinyl coated fence pipe with 3" terminal posts and 2 1/2" line posts. Terminal posts are set all corners and gate locations. There are a total of two (2)- 4' wide entry gates. Additionally, there is one (1) 10' wide entry gate. All fence materials are Hi-Gloss Black. During the curing phase, the remaining fence frame will be installed including 1 5/8" top rail, mid rail support at the corners and connecting to terminal posts and the installation of bottom rail. 1 3/4" black fence fabric or chain link will be furnished and installed. The material to have an 8-gauge finish with a 9-gauge core (black in color to match all the fence pipe). The access gates to be furnished and installed with the appropriate gate hardware including hinges and latches.

Net Post and Nets (8 Sets)

Properly install sleeves for the net posts in poured concrete footers. Footer size to be 3'x3'x3'. Net post shall be 2-7/8" OD round post construction of 8-gauge steel with an internally wound jam-free cable tensioning system. Net posts should be 22' from the inside of one post to the inside of the other post. Nets are to be permanent type. The net may be made of any mesh fabric material that will not allow a ball to pass through it. The net length should be at least 21' 9" inches extending from one post to the other. The net height from the bottom edge of the net to the top should be at least 30". The net shall be suspended over the center of the court. The top shall be 36" high at the sidelines

and 34" high at the center of the court. A center strap must be placed at the center of the net to enable easy adjustment to the 34" requirement at center. The top of the net should be edged with a 2" white tape binding over a cord or cable running through the binding. This binding must rest upon the cord or cable.

Led Lighting System

Furnish and install a LED lighting system which provides all eight (8) pickleball courts with sufficient light for play at dusk/dark. Light poles shall be a minimum of 15 ft tall. 110-volt duplex electrical outlets shall be installed at the base of every other light pole. Vender to install necessary conduit below the asphalt court base with the necessary access points for the electrician to pull wire. All electrical connections to be performed by a certified electrician and approved by the City of Lawrence.

CITY OF LAWRENCE - BID PROPOSAL

The Undersigned hereby proposes to perform the Construction of eight (8) new Pickleball Courts at Lee Road Park for the City of Lawrence, Indiana for the following sum: _____

Total Including All Services and Materials: _____

Name of Bidder: _____

Signature: _____

Signature By: _____

Title of Signor: _____

Address of Bidder: _____

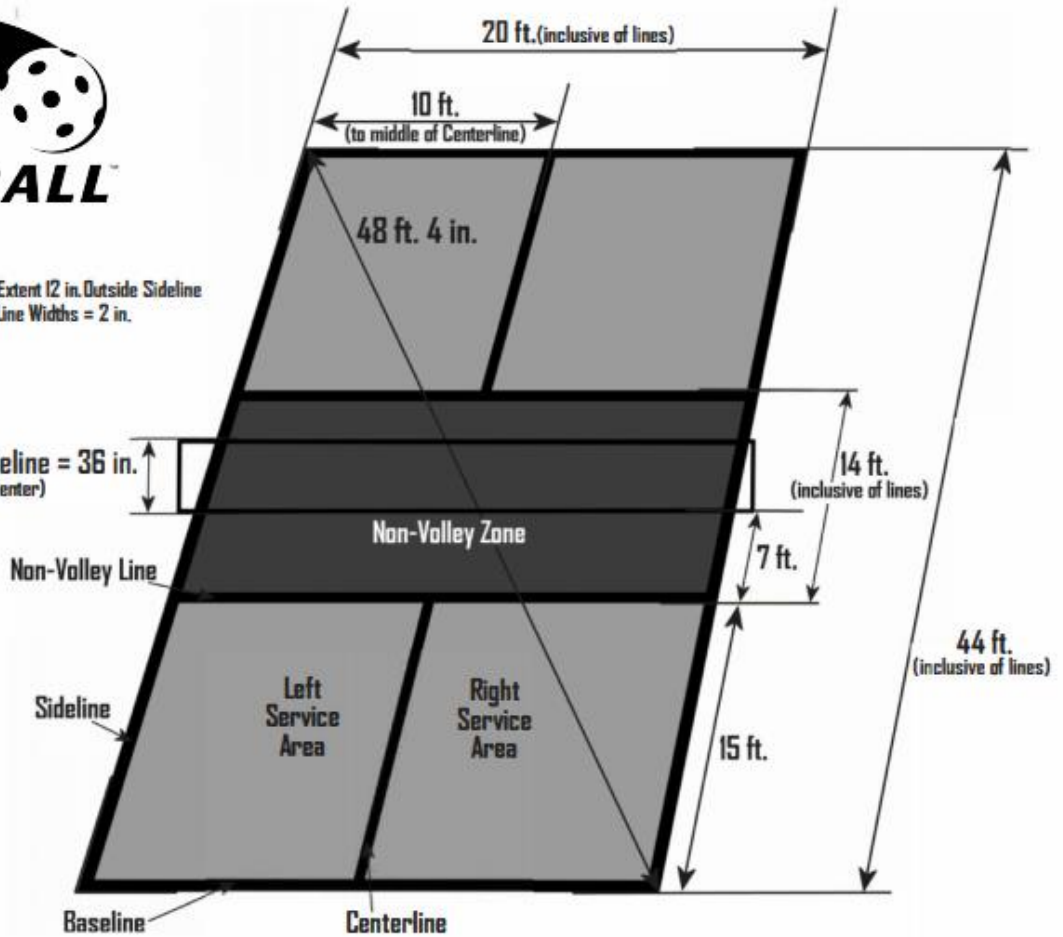
Phone Number: _____

Exhibit A – USA Pickleball Regulation Court Dimensions



Recommend Net Posts Extend 12 in. Outside Sideline
Recommend Line Widths = 2 in.

Net Height at Sideline = 36 in.
(34 in. at Center)



Line Tolerances:

- Net line to outside of NVZ line: 7' +/- 1/8"
- Net line to outside of baseline: 22' +/- 1/4"
- Outside sideline to outside sideline: 20' +/- 1/4"
- Outside sideline to centerline: 10' +/- 1/8"
- Diagonal dimension to outside of lines: 48' 4" +/- 3/4"

Exhibit B – Pickleball 8-Court Layout

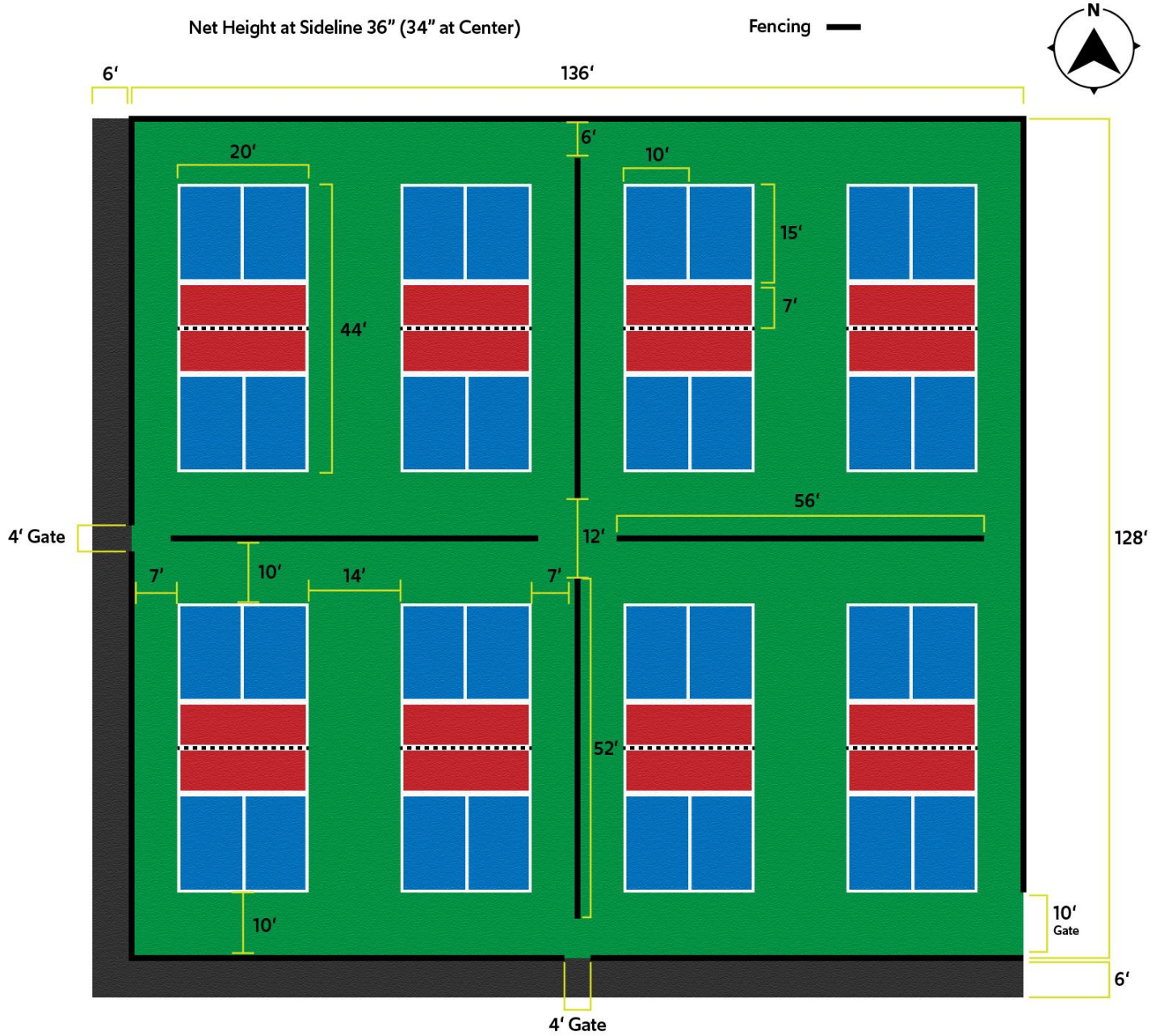


Exhibit C – Pickleball Development Area

